

AGENDA

Regular Council meeting to be held
Tuesday November 19, 2019 at 7:00 p.m.
Council Chambers @250 Clark, Powassan

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of November 5, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1 Maple Syrup Festival Planning Committee minutes of September 18, 2019
 - 7.2 Maple Syrup Festival Planning Committee minutes of October 17, 2019
 - 7.3 Trout Creek Community Centre Board minutes of November 13, 2019
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 Powassan and District Union Public Library Board Draft minutes of October 28, 2019
9. **STAFF REPORTS**
 - 9.1 Memo- re Truck Plow request- Public Works Foreman S.Toebes
 - 9.2 Memo-Maple Syrup Festival –Deputy Clerk K.Bester
 - 9.3 Memo-Infrastructure Progress Report- Engineer C. Munshaw
 - 9.4 Draft Communications Policy- available at meeting.
10. **BY-LAWS**
 - 10.1 By-Law 2019-27 Zoning Amendment- Almaguin Community Living
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 12.1 Quotes for Maple Hill Road Detailed Survey- available at meeting
 - 12.2 Parry Sound District EMS- Toy Drive
 - 12.3 MMAH-North Almaguin Planning Board
 - 12.4 ROMA Conference – Delegation Requests
 - 12.5 Ministry of Infrastructure- Green Infrastructure Stream Fund
 - 12.6 MMAH- Municipal Modernization Program
 - 12.7 Ontario Trillium Fund- Grow Investment Stream
13. **CORRESPONDENCE**
 - 13.1 Ed Mckenny letter re Removal of Scrap Steel from Landfill
 - 13.2 B.J. Gibson- Sweezy Street Resurfacing maintenance
 - 13.3 OCWA- 2020 Major Maintenance Recommendations Report
 - 13.4 OCWA- email re Reservoir Inspection
 - 13.5 Federal Gas Tax Program
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**

16. NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS

16.1. November/December 2019 Schedule of Events

17. PUBLIC QUESTIONS

18. CLOSED SESSION

18.1 Adoption of Closed Session minutes of November 5, 2019

18.2 Potential Litigation-Section 239(2)(e) of the Municipal Act and under 6(1)(e) of the Procedural Bylaw- litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.
3 items-updates

18.3 Proposed Acquisition or Disposition of Land for municipal or local board purposes- Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural Bylaw.

18.4 Proposed Acquisition or Disposition of Land for municipal or local board purposes- Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural Bylaw.

19. MOTION TO ADJOURN

Regular Council Meeting
Tuesday, November 5, 2019, at 7:00 pm
Council Chambers @250 Clark, Powassan

Present: Randy Hall, Deputy Mayor
 Markus Wand, Councillor
 Debbie Piekarski, Councillor

Absent: Peter McIsaac, Mayor, with regrets
 Dave Britton, Councillor, with regrets

Staff: Maureen Lang, CAO/Clerk-Treasurer

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof: None

- 2019-353** Moved by: M. Wand Seconded by: D. Piekarski
 That the agenda of the Council meeting of November 5, 2019, be approved with the following addition:
 Item 9.3 Memo – Deputy Clerk Kim Bester re: funding opportunities
 12.4 Communication Policy discussion
 Correction: 7.1 Minutes of October 19, 2019 **Carried**
- 2019-354** Moved by: D. Piekarski Seconded by: M. Wand
 That the minutes of the Regular Council meeting of October 15, 2019, be adopted. **Carried**
- 2019-355** Moved by: M. Wand Seconded by: D. Piekarski
 That the minutes from the Trout Creek Community Centre Board (TCCCB) dated October 19, 2019, be received. **Carried**
- 2019-356** Moved by: D. Piekarski Seconded by: M. Wand
 That the minutes dated September 23, 2019, from the Powassan and District Union Public Library Board, be received. **Carried**
- 2019-357** Moved by: M. Wand Seconded by: D. Piekarski
 That the memorandum dated October 30, 2019 from Deputy Clerk Kim Bester regarding a review of the Cemetery By-law, be received, and further, that Council supports a review of the Cemetery By-law. **Carried**
- 2019-358** Moved by: D. Piekarski Seconded by: M. Wand
 That the memorandum dated October 30, 2019 from CAO/Clerk-Treasurer Maureen Lang regarding a training session with the Integrity Commissioner, David King, be received. **Carried**
- 2019-359** Moved by: M. Wand Seconded by: D. Piekarski
 That Council supports the funding application being submitted for the Investing in Canada Infrastructure Program (Community Culture and Rec) funding program to purchase accessible bleachers, playground equipment and construct an accessible and up to the current Building Code standards ramp for the Trout Creek Community Centre. The estimated total cost for these items is \$180,000.00, with funding potentially covering up to

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73.3%. The Municipalities' portion would be approximately \$48,006.00 for this project, if we receive the full 73.3% from the program. This amount would then be budgeted for in the 2020 budget. Any overruns would also be covered by the Municipality.

Carried

2019-360

Moved by: D. Piekarski Seconded by: M. Wand

That Council support the funding application for the Sportsplex Community Recreation Centre, Lions' Pool and Playground under the *Investing in Canada Infrastructure Program* which endeavours to meet ongoing accessibility needs and recreation goals, with the support of community groups and the recreation committee, with a project completion requirement of 2027.

Carried

2019-361

Moved by: M. Wand Seconded by: K. Piekarski

That By-law 2019-26, being a By-law to provide for reduced load periods within the boundaries of the Municipality of Powassan.

READ a FIRST and SECOND time, the 15th day of October 2019.

READ a THIRD and FINAL time, and considered passed as such in open Council this the 5th day of November, 2019.

Carried

2019-362

Moved by: M. Wand Seconded by: D. Piekarski

That the donation request dated October 31, 2019 from the Powassan Girl Guides, be received, and further, that Council donate \$500 in support.

Carried

2019-363

Moved by: D. Piekarski Seconded by: M. Wand

That Council requests an update from the Ministry of Transportation regarding their timeline and plans for interchanges on Highway 11, north and south of Powassan. Also, an update regarding the construction of service roads from these interchanges. Deputy Mayor Randy Hall is to contact the Ministry on behalf of the Municipality.

Carried

2019-364

Moved by: D. Piekarski Seconded by: M. Wand

That the donation request dated November 1, 2019 from the Trout Creek Booster Club, be received, and further, that Council donate \$500 in support.

Carried

2019-365

Moved by: D. Piekarski Seconded by: M. Wand

That the correspondence dated October 29, 2019 from the District of Parry Sound Violence Against Women Coordinating Committee, be received.

Carried

2019-366

Moved by: M. Wand Seconded by: D. Piekarski

That the correspondence from RealTerm Energy regarding the municipality's yearly *Measurement & Verification Report* for streetlights for May 2018-May 2019, be received.

Carried

2019-367

Moved by: D. Piekarski Seconded by: M. Wand

That the correspondence dated October 24, 2019 from the Ministry of Finance regarding the Ontario Municipal Partnership Fund allocations for 2020, be received.

Carried

2019-368

Moved by: M. Wand Seconded by: D. Piekarski

That the correspondence from Amberley Gavel regarding an upcoming workshop for Councils being held December 10, 2019 in North Bay be received.

Carried

- | | | |
|-----------------|---|----------------|
| 2019-369 | <p>Moved by: D. Piekarski Seconded by: M. Wand</p> <p>That the correspondence dated October 31, 2019 from the LCBO Convenience Outlets program, be received.</p> | Carried |
| 2019-370 | <p>Moved by: M. Wand Seconded by: D. Piekarski</p> <p>That the accounts payable listing reports dated October 17, 23, 24 & 30, 2019, in the total amount of \$1,039,128.35 be approved for payment.</p> | Carried |
| 2019-371 | <p>Moved by: M. Wand Seconded by: D. Piekarski</p> <p>That Council now adjourns to closed session at 8:20pm to discuss:</p> <p>18.1 Closed Session minutes of October 15, 2019.</p> <p>18.2 Potential Litigation-Section 239(2)(e) of the Municipal Act and under 6(1)(e) of the Procedural Bylaw-litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board.</p> <p>18.3 Proposed Acquisition or Disposition of Land for municipal or local board purposes-Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural By-law.</p> | Carried |
| 2019-372 | <p>Moved by: M. Wand Seconded by: D. Piekarski</p> <p>That Council now reconvenes to regular session at 9:00pm..</p> | Carried |
| 2019-373 | <p>Moved by: D. Piekarski Seconded by: M. Wand</p> <p>That Council now adjourns at 9:00pm..</p> | Carried |

Deputy Mayor

CAO/Clerk-Treasurer

**POWASSAN MAPLE SYRUP FESTIVAL
PLANNING COMMITTEE MEETING MINUTES
WED., SEPT. 18, 2019**

The meeting was called to order at 6:01 p.m. with 8 members in attendance. Two additional members joined shortly afterwards.

Motion to Approve the June 5, 2019, Minutes. Moved by Linda Penney, Seconded by Joann Long. Carried.

Business Arising from the Minutes:

Rhonda (a member of the Peeler's Potatoes business) had expressed an interest in potentially joining the committee. Kim to contact for October meeting. *

Randy advised that the damage sustained to the vehicle which was towed will be repaired in October and an invoice for \$700 sent to the Committee directly from the repair shop, for payment.

The Public Works department advised that there isn't a need to provide them with items for a BBQ, in appreciation of their assistance at the festival. The committee may still want to purchase burgers, etc. and give to them for their next BBQ.

Correspondence:

TSSA contacted Kim to advise that the children's entertainment provider (Glendale Farms) required a TSSA inspection certificate. The representative that called was provided with Glendale Farms contact information and a follow up by Kim confirmed that he had called. Glendale Farms to be asked to provide certificate before next year's festival.

Mike Odrowski provided committee members with a letter stating that personal commitments made it impossible for him to continue with the committee as a Chair or Co-Chair. He will still remain on the committee and will assist as he is able to.

Motion to accept Mike Odrowski's letter. Moved by Andy Straughan, Seconded by Joann Long. Carried.

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New Business:

Kim advised that two (2) tickets for the 2020 Festival pancake breakfasts had been provided to the Northeastern Ontario Tourism group, to be used with other vouchers, etc. from local groups, and to be provided to the winner of a draw to be held at the Verner Plowing Match.

Motion to cover the cost of the two pancake breakfast tickets. Moved by JoAnn Long, Seconded by Monika Gibbings. Carried.

Randy advised that there was concern over the configuration of the festival (i.e. roadways which were closed), as it made it very difficult for people to maneuver through town. Eastholme staff especially had difficulty reaching their workplace on time. Committee members suggested providing Eastholme with a map outlining streets which would be impacted by the festival, and alternate, available routes at least a week or so prior to the festival.

Although security, volunteers and public works staff were on site the day of the festival, there was concern that there wasn't necessary manpower to shut down exits, in the case of an emergency such as a missing child.

The Municipalities' financial contribution (via use of municipal buildings and staff time) was also discussed. For 2019 the municipality had budgeted \$25,000 to cover the deputy clerk, public works and Sportsplex staff time. Randy suggested that it would be preferred by Council if this financial in-kind contribution could be reduced by approximately 33% down to approximately \$17,000. Staff responsibilities and the necessary time needed to complete tasks would then have to possibly be readjusted, with committee members or other volunteers (if possible) taking over such roles as Vendor Coordinator and/or Treasurer. Kim to contact Debbie Rennette, who had assisted with deposits and cheques in 2019, to see if she would be willing to take on more of the Treasurer's responsibilities.

Kimberly Winters (a vendor in prior years) had offered to take on the role of the Vendor Coordinator for the fee of \$250. Members felt it might set a precedence to pay a festival organizer.

Food Vendors expressed several concerns about being located behind the medical building on King Street. They felt that they would have more business if they were placed on Main Street, with other vendors. The committee will have to determine if this is feasible and if so, how lineups to Food Vendors could be situated so as not to congest streets. Alternatively, Food Vendors might be located on a side street (such as Memorial Park Drive east) directly adjacent to Main Street.

Fees for Food and other vendors were also discussed. The committee to consider increasing the regular fee for vendors (from \$50 to \$60 and \$65 to \$75). Possibly limiting the duplications (i.e. number of vendor selling a specific item) could also be considered.

As well, Food Vendor fees might be based on space used instead of a current set fee of \$250 (for one 10'x10' space, plus an additional \$50 for additional space). Food vendors would then pay \$50 for each 10'x10' space they require.

Kim asked that the Committee create a Vendor Refund Policy – for vendors who either cancel a month / week or last minute.

Specific 2019 issues to be discussed include signage to adequately indicate No Parking locations, the festival configuration (i.e. should we move the vendors to begin at King Street N and extend all the way down to the Sportsplex?), and which streets can be closed so as to allow both emergency vehicles and residents to be able to drive through town easily.

Members to consider what might be changed for the 2020 festival so that expenses could be lowered while still providing all of the things that visitors come to the festival for. This year's budget currently shows a loss of \$3,800, but this value will be increased once payment is made for the vehicle damage and after per diems of \$50 each are paid to the nine CTS volunteers.

The election was held, with only Randy being nominated and accepting the position of Chair. No committee members expressed the desire to take on the Co-Chair position. We will discuss at our October meeting.

Mike offered to put an advertisement in the Community Voices for volunteers to assist with the festival.

The next meeting will to be October 16, 2019, at 6 p.m.

Motion – Moved by Andy Straughan, seconded by Audrey Matthews,, that the meeting is adjourned at 7:30 p.m.

Minutes Approved by: _____
Mike Odrowski, Acting Chair

Recorded by: _____
K. Bester/Secretary

October Meeting Items to Discuss

1. Co-Chair position
2. Festival configuration (start where and end where?)
3. Streets to be closed
4. Are we able to get more volunteers to assist with security or is there an option to pay for security services?
5. Vendor Cancellation Policy – a month or more before event / last 2 weeks / last minute
6. Raising Regular Vendor Fees
7. Food Vendor Fees and Food Vendor Locations
8. Attractions which might be removed from 2020 festival (i.e. Amateur Lumberjack Competition / what else?) or other ways to reduce costs (i.e. Kidz Zone attractions to run from 10 to 3 instead of 9 to 4? /Less musical entertainers / what else?)
9. Can we find someone to take on the Vendor Coordinator Position ?

**POWASSAN MAPLE SYRUP FESTIVAL
PLANNING COMMITTEE MEETING MINUTES
THURS, OCT. 17, 2019**

The meeting was called to order at 6:05 p.m. with 7 members in attendance. Two new members, Rhonda Czaikowsky and Mike McCoy also attended.

Motion to Approve the September 28, 2019, Minutes. Moved by Monika Gibbings, Seconded by Mary Heasman. Carried.

Business Arising from the Minutes:

Roger Glabb has agreed to return to the committee and would be interested in holding the Co-Chair position. We will discuss at our November meeting.

Correspondence:

The invoice for the vehicle repairs was received and reviewed. Payment in the amount of \$ 697.01 will be provided to Industrial Park Collision Inc., as agreed.

Maple Producers:

Lori advised that there will be increased promotion of the Maple Weekend via Facebook, etc. The Maple Weekend is always held the first Saturday-Sunday in April.

The Fall Picnic for producers was held at Bella Hill this year, with approximately 60 producers (from within the Local group and including smaller producers) in attendance.

New Business:

Festival Configuration – it was decided that we will continue with our usual configuration (with vendors beginning just north of the Oshell's parking lot and continuing up to the Sportsplex). Priority will be given to ensuring that Vendors are placed just south of the Sportsplex to encourage visitors to take part in the attractions / events taking part near this location.

Downsizing Festival – Kim advised that consideration should be given to finding ways to decrease the cost of the festival attractions – i.e. by not having the amateur lumberjack competition, or making changes to the musical entertainment, Kidz Zone, etc. This item will be discussed further at the November meeting.

Food Vendor Locations – It was decided that Food Vendors will be located on Main Street, along with other Vendors, with two (2) specific locations designated for them on Main Street (near the south end) and near the north end, beginning possibly at the Clark St. intersection.

Vendor Coordinator Position – Linda Penney advised she would be interested in being the Vendor Coordinator for 2020.

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Vendor Rates -

Motion to change the rates for vendors to \$60 for Main Street and \$74 for Sportsplex. Moved by Lori Costello, Seconded by Mary Heasman. Carried.

The Food Vendor rate will be further discussed at the November meeting, and clarification of the fee to charge for Not-for-Profit Food Vendors (per our Constitution) provided at that time.

Vendor Refund Policy -

Motion to enact the following policy with respect to Vendor Refunds, effective the 2020 festival – Vendors who cancel before the end of February deadline for receipt of applications will be reimbursed half of their fee. Vendors who cancel after the end of February deadline will not receive a refund of any portion of their Vendor Fee. Moved by Mary, Seconded by Lori. Carried.

Kim to ensure that this policy is clearly statement on our 2020 Vendor applications.

Security / Parking –

The committee discussed having parking on one side of the street only on Joseph and at the corner of King and Joseph – to ensure that emergency vehicles have access from Clark up Joseph to King and then down Edward to South and Main. Security (EMS/Fire and Police) may be situated on King Street in the parking lot behind the medical building, as was done last year. Clark Street would be closed just east of the eastern entrance to Clark Street. The stage to potentially be placed on Memorial Park Drive, just east of the Anglican Church, if Memorial Park Drive use is permitted. Randy to discuss with Fire Chief Cox and Ben Mousseau and provide an update at our November meeting.

Other –

Mary has agreed to collect fees and Vendor applications for the 2021 festival from her location within the Sportsplex on the day of festival. Vendors will be encouraged to submit their applications for the following year's festival this way.

The next meeting will to be on Wed., November 13, 2019 at 6 p.m.

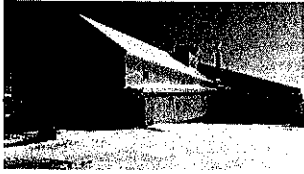
Motion – Moved by Andy Straughan, seconded by Lori Costello, that the meeting is adjourned at 7:30 p.m.

Minutes Approved by: _____
Randy Hall, Chair

Recorded by: _____
K. Bester/Secretary

November Meeting Items to Discuss

1. Co-Chair position
2. Festival configuration (start where and end where?)
3. Streets to be closed – Randy to provide an update
4. Location of Stage
5. Are we able to get more volunteers to assist with security or is there an option to pay for security services?
6. How can we downscale the festival to reduce expenses?
7. Not for Profit Food Vendor rates – per Constitution.



**TROUT CREEK COMMUNITY CENTRE BOARD
WEDNESDAY, NOVEMBER 13, 2019
@7:00PM
TROUT CREEK COMMUNITY CENTRE**

1. Call to Order

Motion 2019-72

Moved By: Elva Taggart

Seconded By: Randy Hall

That the meeting be called to order at 7:00pm

PRESENT:

Jeff Eckensviller-Chair
Ted Hummel
Tyson Hummel
Randy Hall-Councillor
Elva Taggart
Peter McIsaac-Mayor
Jeff Conrad

STAFF

Dale Jardine-Arena Manager
Terri Anne Fricker-Bar/Food/Events Coordinator
Norma Conrad-Recording Secretary

Absent with Regrets

Trina Hummel-Co Chair
Brian Eckensviller
Karen Chadbourn

Guest(s)

None

2. Disclosure of pecuniary interest and general thereof

None

3. Approval of Agenda

Motion 2019-73

Moved By: Randy Hall

Seconded By: Elva Taggart

That the agenda is approved

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4. Presentation(s)

None

5. Approval of Minutes

Motion 2019-74

Moved By: Randy Hall

Seconded By: Ted Hummel

That the minutes of the previous meeting of October 9, 2019 be adopted.

6. Manager's Report

Dale Jardine advised the Board that he is on his 4th helper since Ed Hall has retired. He has now hired Charlie Giesler for this position.

7. Bar/Food/Events Coordinator

Pub Night Update

Our Coordinator Terri Anne Fricker mentioned that Pub Night was received very well, there was 56 people in attendance. This event will be scheduled for every second Friday, and it will start at 6:30pm, there will be food to purchase, entertainment, and no cover charge. The next Pub Night is Friday, November 15th.

New Year's Eve

Terri Anne Fricker advised that she would like to have a New Year's Eve Dance, the hall is available, a D.J.-Music by M on standby waiting for approval, Northern Limousine Service will provide rides to and from the dance, dance will start at 9pm, luncheon will be put out around 10:30pm, there will also be party favours, and a balloon drop. There was a brief discussion and the Board approved everything for this event.

8. Member's Report

Ted Hummel was following up with the committee members regarding the foil ceiling over the arena surface. He was asking if there needed to be a Structural assessment report done to evaluate the wooden roof over the ice surface. There was a brief discussion. A motion was then passed.

Motion 2019-75

Moved By: Elva Taggart

Seconded By: Randy Hall

That the Trout Creek Community Centre Board recommends issuing an RFP for a structural condition assessment report for the wood roof over the ice surface.

Randy Hall updated the members on the winter motor sports track that was discussed at the last meeting in October. He advised that the track could be built in the back property if approved. He also mentioned if this was approved two things would need to be considered: 1) Insurance coverage for this event, and 2) talking to the neighbours about noise control. The ATV events that were discussed also at the last meeting will be brought up in the new year.

9. Review Actions Items

New Year's Eve Festivities

The Recreation Committee again for 2019 will be hosting the festivities at the Trout Creek Community Centre. They have planned to have free public skating from 4:00pm -5:30pm, free hotdogs and hot chocolate, fireworks at dusk, and maybe even sleigh rides depending on the weather. The Trout Creek Community Centre Board will be hosting the New Year's Eve dance for age of majority only, and the dance will start at 9:00pm.

10. New/Old Business/Correspondence

Councillor Randy Hall advised the Board that basically over the last few months there has been discussions over accessibility access to the Trout Creek Community Centre. He has requested that a motion be passed for a RFP accessibility report. Randy also mentioned that he will be discussing this matter with Mark Martin our Chief Building Official, and Codey Munshaw our Engineer for further information. There was a brief discussion with the Board. A motion was then passed.

Motion 2019-76

Moved By: Tyson Hummel

Seconded By: Jeff Conrad

That the Trout Creek Community Centre Board recommends issuing an RFP for an accessibility report for the Trout Creek Community Centre

11. Addendum

None

12. Accounts Payable

Motion 2019-77

Moved By: Ted Hummel

Seconded By: Elva Taggart

That the accounts payable listings in the total amount of \$7,450.99 be approved.

13. Notice of Meeting

Motion 2019-78

Moved By: Tyson Hummel

Seconded By: Ted Hummel

That the next meeting be scheduled for scheduled for December 11, 2019 @ 7:00pm

14. Closed Session

None

15. Adjournment

Motion 2019-79

Moved By: Elva Taggart

That the Committee adjourned at 7:54pm

Seconded By: Randy Hall

Chair

Recording Secretary



Library Board Minutes
October 28, 2019 at 6 pm

In attendance: Tina Martin, Stephen Boyle, Gloria Brown, Bob Elliott, Chris Jull, Liz Moore, Debbie Piekarski, Debbie Piper, Doug Walli, Marie Rosset

1. Respect and Acknowledgement Declaration

2. Disclosure of pecuniary interest – none

3. Approval of general consent motion:

Motion covers approval of:

- a) October 28, 2019 agenda with the addition of 4.b) Performance evaluation of the CEO
- b) Minutes for September 23, 2019 meetings
- c) Financial Report for September 2019
- d) Library Report for September 2019

Motion # 2019-54 Jull-Piper: That the General Consent Motion which includes:

- a) October 28, 2019 agenda with the addition of 4.b) Performance evaluation of the CEO
 - b) Minutes for September 23, 2019 meetings
 - c) Financial Report for September 2019
 - d) Library Report for September 2019
- be approved as presented.

4. Business Arising

a) Powassan Tour Project

Marie presented a short report of the 2019 Powassan Walking Tour. Debbie Piekarski made a few suggestions including having a few hard copies on CD and USB as part of our Library collection and reaching out to the local schools to make them aware of the resource. The revised report will be forwarded to the Municipality of Powassan Council.

b) Budget 2020 – preliminary discussion

Marie presented some comparison statistics based on 2018 Library Annual Surveys.

- Of the 63 Libraries serving populations of 5,000 to 15,000, the average municipal cost per resident is \$37.47 with a high of \$76.24 and a low of \$9.97. The municipal cost for the PDUPL is \$26.00 per resident -- \$11.47 below the average.
- Marie then looked at the staffing expense as a percentage of the total operating budget for the same group of libraries. The average was 66.69% with a high of 73.75% and a low of 54.25%. The staffing expense as a percentage of the total operating expenses for the PDUPL is 65.34%.

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- Marie presented forecasted payroll figures for 2020 with an increase of 2.6% (cost of living increase for 2019) being applied. One student will be budgeted for the summer program in the event the PDUPL is not successful in securing a student grant.
- A preliminary budget will be available within a couple of weeks and will be sent to Board members for their perusal.

5. Correspondence

- None to report

6. Committee Reports

a) Property Committee (PC) Report

The Board passed a motion to add Debbie Piper as a member to the Property Committee.

Motion # 2019-55 Walli-Jull: That Debbie Piper join the Property Committee

b) Fundraising Committee Report

- The goal for 2020 will be to raise \$5,000 to replenish our reserves.

c) Policy Committee Report

Three motions were passed to approve the changes which were presented at the September 23rd meeting.

- **Motion # 2019-56 Jull-Walli:** That the 2019-2022 Strategic Plan be adopted as modified and as presented at the September 23, 2019 Board meeting
- **Motion # 2019-57 Boyle-Jull:** That the Emergency Instructions be adopted as modified and as presented at the September 23, 2019 Board meeting
- **Motion # 2019-58 Jull-Moore:** That the RES-09 Dress Code Policy be adopted as modified and as presented at the September 23, 2019 Board meeting

Three more policies, or forms were presented, reviewed and modified as required.

- **Motion # 2019-59 Moore-Boyle:** That the modified Library Card Application Form be adopted as presented.
- **Motion # 2019-60 Brown-Moore:** That the updated TECH-01 Internet Agreement be adopted as modified.
- **Motion # 2019-61 Moore-Walli:** That the updated SERV-01 Circulation Policy be adopted as modified.

At the November Board meeting the following two policies will be reviewed

- GOV-01 Board Terms of Reference PDUPL
- RES-04 – HEALTH AND SAFETY POLICY – yearly mandated review.

d) Friends of the Library Report

- Thank you to the Friends for purchasing two new armchairs at \$349 each to replace the ones by the front desk purchased in 2011 -- one of which was in very bad shape.
- We are also grateful to the Friends for covering the costs of two of our summer programs, the Crystal Cave shows and the Science North Caravan and for providing desserts for the very successful October 4th Lunch and Learn.

7. New Business

a) Upcoming Events

- The Library will participate in the 2020 Celebration of the Joy of Reading, which is scheduled for April 4th 2020 and will hopefully take place at the Almaguin Highland Secondary School.
- Christmas Party for Board Members, Volunteers, and Staff – December 13, 2019
- Christmas Open House – December 20th 1 to 3pm

b) CEO's Performance Evaluation

Questionnaires were distributed to the Board Members for them to complete and return to Tina Martin by November 15. She will use the feedback to complete the yearly CEO performance appraisal.

c) Distribution of Library Patrons

There was an inquiry about the status of the distribution of library patrons. Marie informed the Board that Chisholm and Nipissing have completed their reviews and Powassan is still in the process of doing so.

8. Adjournment

Motion # 2019-62 Moore: That the October 28, 2019 meeting be adjourned at 6:52 pm.

Next Meeting: Monday November 25, 2019 at 6pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

THE CORPORATION OF THE

MUNICIPALITY OF POWASSAN

MEMO

TO: COUNCIL
FROM: SCOTT TOEBES, PUBLIC WORKS FOREMAN
SUBJECT: NEW TRUCK
DATE: NOVEMBER 14, 2019

I would like Council to entertain the thought of putting a plow on the new GMC 2500 truck. I personally think it would help when Public Works is patrolling roads or dealing with complaints. It would also act as insurance for if the 2015 GMC truck breaks down. I've received quotes from DRD Distributing and one from Bumper to Bumper-H.E.Brown. I think the benefits of this additional equipment would be valuable to the Public Works team and the Municipality.

Bumper to Bumper-H.E. Brown	\$10,278.00 plus taxes
DRD Distributing	\$11,957.85 plus taxes
(both include installation)	

Thank you.

Scott Toebe.

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	9-1

MEMORANDUM

TO: MAYOR, COUNCIL
From: KBESTER, DEPUTY CLERK
DATE: NOVEMBER 4, 2019
RE: MAPLE SYRUP FESTIVAL

Please find attached the Minutes from our September and October meetings. I've also attached the Minutes from the November 4th meeting which the Chair and I attended, along with the Fire Chief and the Protective Services Official. Planning is underway for our 2020 festival – to be held April 25, 2020.

Please note:

We have recently had 2 new members join our committee, and Roger Glabb has returned as well as the Vice Chair. Deputy Mayor Hall has accepted the Chair position.

One of our members (Linda Penney) has graciously offered to be the Vendor Coordinator for this year. Linda's assistance will reduce a large percentage of the tasks which I was normally responsible for, and will result in a significantly smaller financial commitment from the Municipality. I'd estimate that my involvement will be reduced by about 40-50%.

Debbie Rennette has agreed to assist with the Treasurer's responsibilities, as she did last year.

The following configuration for the festival has been agreed to:

- The Main stage will be placed (facing north) on Main Street (half way between the Valumart and King Street). There will be no vendors south of this towards Valumart on Main.
- All emergency services (OPP / Fire / EMS) will be placed just west of Main on Clark. Clark will be closed from the easternmost access to 250 Clark to Main.
- Edward Street will be open to vehicular traffic but there will be no parking on this street. Residents will be advised prior to the festival. This will provide emergency services access to the south end of the municipality (via Edward – South – Main).
- Memorial Park Drive will be closed to vehicular traffic AND parking from Edward to Armstrong – providing an east-west emergency route.

Moving forward we'd like to thank Council for their commitment to assist with this very important festival in our community. If any Council member would like to be involved on the day of the festival let us know – I'm sure we can find a role for you.

K

DATE OF COUNCIL MTG.	Nov 19/19
AGENDA ITEM #	9-2

**POWASSAN MAPLE SYRUP FESTIVAL
MEETING WITH FIRE CHIEF AND PROTECTIVE SERVICES OFFICIAL
MON., NOVEMBER 4, 2019**

Meeting with the following in attendance:

Fire Chief Bill Cox
Protective Services Official, Ben Mousseau
Deputy Clerk, Kimberly Bester
Deputy Mayor, Randy Hall

Absent: Public Works Foreman, Scott Toebes

Discussions were held regarding the configuration of the 2020 Maple Syrup Festival, and in particular with reference to roads that would either need to be closed to traffic and/or parking.

- Memorial Park Drive will be closed from Edward Street to Armstrong – and vendors on Main Street at the corner of Main and Memorial located back from the intersection. This closure will provide east-west access via Memorial Park Drive for emergency services if required.
- Edward Street will be left open from Clark to South, but there will be no parking permitted on this street. Emergency services will then have a route open for access to the south end of the municipality.
- Clark Street will be closed on the east side of the eastern entrance to 250 Clark. Emergency services (OPP, Fire and EMS) will then be situated on Clark Street from Main to this location.
- “No Parking” and “Offenders will be Towed” signs will be purchased and located at appropriate locations (along Edward, in the 250 Clark parking lot and on the driveways on either side of 250 Clark) to ensure that the shuttle bus has a safe pick up / drop off location, to provide a route for emergency services south and to permit fire vehicles to leave the fire station, if required.
- Residents on Edward Street will be provided with a letter prior to the festival, advising them that there will be no on-street parking. Residents will still be able to access their properties and exit either via Clark Street or South Street.
- The stage will be placed facing north on Main Street approximately half way from the corner of King Street to Oshell’s ValuMart. There will be no vendors located south of the stage on Main Street. Vendors who are normally located adjacent to the ValuMart, such as the Powassan Lions and the Missions (Loxton) will be notified of the change in configuration shortly. There will be approximately 17 vendor spots that will no longer be available because of this change.

To: Clerk, Council
From: Public Works Engineer
Re: Infrastructure Progress Report

PROGRESS:

- Main Street Construction:
 - Completed: Completed on October 31, 2019.
 - Blacktop (line painting contractor) will have to return in the spring/summer to touch up line painting, and to finish placing stop bars at Valley View Dr intersection and stop sign at north end of Main St. Blacktop will also have to fix line painting at south end of town where line painting wanders off the roadway centreline
 - Main Street Budget:
 - October payment: \$ 215,535.75 (with HST)
 - Total Paid to Bruman (including holdback): \$1,505,488.48 (with Municipal Tax)
 - Total paid to date, including: cost of survey, material testing, contract drawing plots, and Valley View Dr property drainage: \$1,555,720.57 (including Municipal Tax). Please note, that hydro-seeding bill has not yet been received.
 - Total Budget of: \$1,750,000 (with Municipal Tax), project is projected to be around \$185,000 under budget.

- Trout Creek Surface Treatment (Sweezey St, Corkery St, McDonald St, and Barrett St):
 - Completed on September 27, 2019
 - Waiting on the final invoicing for the McDonald St culvert replacement, however work is anticipated to be under budget.
 - On October 23, 2019 Trevor brought it to my attention that pot holes were starting to develop on Sweezey St. I contacted Duncor (the contractor) immediately, so that they could assess the roadway. On October 28, 2019 Duncor swept the float (excess granulars from surface treatment) off all surface treated roadways. Duncor is scheduled to make temporary repairs to the roadway on November 18-19, 2019, at which time the damage to the roadway will be reassessed to determine the best method of repair. The Municipality shall retain the holdback payment until this issue is resolved.

- Paving-Variou Roads (Spetz, Bridge, Elm, King, and Daniel):
 - All roads were paved by October 25, 2019.
 - Awaiting invoice for King St Catch Basin repairs, however work is anticipated to be on budget.
 - Asphalt patches (Clark and Edward intersection, and Himsworth St):
 - Completed on October 24, 2019.
 - Total cost to pave all three patches was \$12,524.88 (with

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AGENDA ITEM #	9-3

Municipal Tax). I estimated \$9,000 to pave the Clark and Edward St paving patches. The additional amount was to pave the patch on Himsworth St, which required an asphalt patch due to the watermain break that happened in the spring.

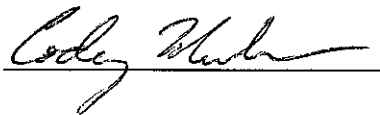
- It was also discovered when removing the asphalt on Edward St, that there was an issue with the existing tack coat as the asphalt layers were not bonded together. This may be a contributing reason to why ruts were forming before the stop sign.

- 250 Clark Street Sidewalks:
 - There was just over \$10,000 left in our Sidewalk-Material and supply budget, so we decided to use some of that money to improve the entrances at our 250 Clark St building. The original scope of the work was to include the sidewalk drop-down for the library entrance as well. However, due to the change in weather, the library sidewalk could not be poured this year. The cost to improve the entrances at 250 Clark St was \$6,850 (with HST). The Library entrance will be poured when the weather allows in the spring. The estimated cost for this section is \$4850 (with HST).

ANALYSIS:

All roadway related infrastructure projects have been completed for the season. All project final costs will be provided once all invoicing has been finalized.

Respectfully submitted by,

Codey Munshaw, EIT: , Date: November 15, 2019
Public Works Engineer

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(Community Living – November 11, 2019)
BY-LAW NO. 2019-27

Being a By-law to amend By-law No. 2003-38, as amended, the Zoning By-law for the Municipality of Powassan with respect to lands located in Part of Lots 2 and 4, Block 3, Plan 43, described legally as Parts 1, 3 and 8, Plan 42R-21292 in the Municipality of Powassan.

WHEREAS the Council of the Corporation of the Municipality of Powassan is empowered to pass By-laws to regulate the use of land pursuant to Section 34 of the Planning Act, 1990;

AND WHEREAS the owners of the subject lands have filed an application with the Municipality of Powassan to amend By-law No. 2003-38, as amended;

AND WHEREAS the Council of the Corporation of the Municipality of Powassan deems it advisable to amend By-Law 2003-38, as amended;

NOW THEREFORE the Council of the Corporation of the Municipality of Powassan enacts as follows:

1. Schedule 'B', to Zoning By-law No. 2003-38 as amended, is further amended by zoning lands located in Part of Lots 2 and 4, Block 3, Plan 43, described legally as Parts 1, 3 and 8, Plan 42R-21292 in the Municipality of Powassan from the Village Commercial One (CV1) Zone to the Multiple Residential Exception (RM-12) Zone as shown on Schedule A-1 attached hereto and forming part of this By-law.
2. And Further, Zoning By-law 2003-38 as amended, is further amended by adding the following new sub-section after Section 4.3.3.11:

4.3.3.12 Multiple Residential Exception (RM-12) Zone

Notwithstanding Section 4.3.1 and 4.3.2 of Zoning By-law 2003-38 as amended, on lands located in Part of Lots 2 and 4, Block 3, Plan 43, described legally as Parts 1, 3 and 8, Plan 42R-21292 and zoned RM-12, an apartment building consisting of 3 dwelling units and one accessory administration office shall be the only permitted use. Furthermore the following regulations shall apply:

Minimum Lot Area:	430 square metres
Minimum Lot Frontage:	20 metres
Maximum Lot Coverage:	60%
Minimum Setback (Edward Street):	1.1 metres
Minimum Setback (Main Street):	0.2 metres
Minimum Setback from East Lot Line:	0.5 metres
Minimum Number of Parking Spaces:	4

In all other respects the regulations and provisions of By-law 2003-38 shall apply.

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3. This By-law shall come into effect upon the date of passage hereof, subject to the provisions of Section 34 (30) and (31) of the Planning Act (Ontario).

READ A FIRST AND SECOND TIME on the 19th day of November 2019.

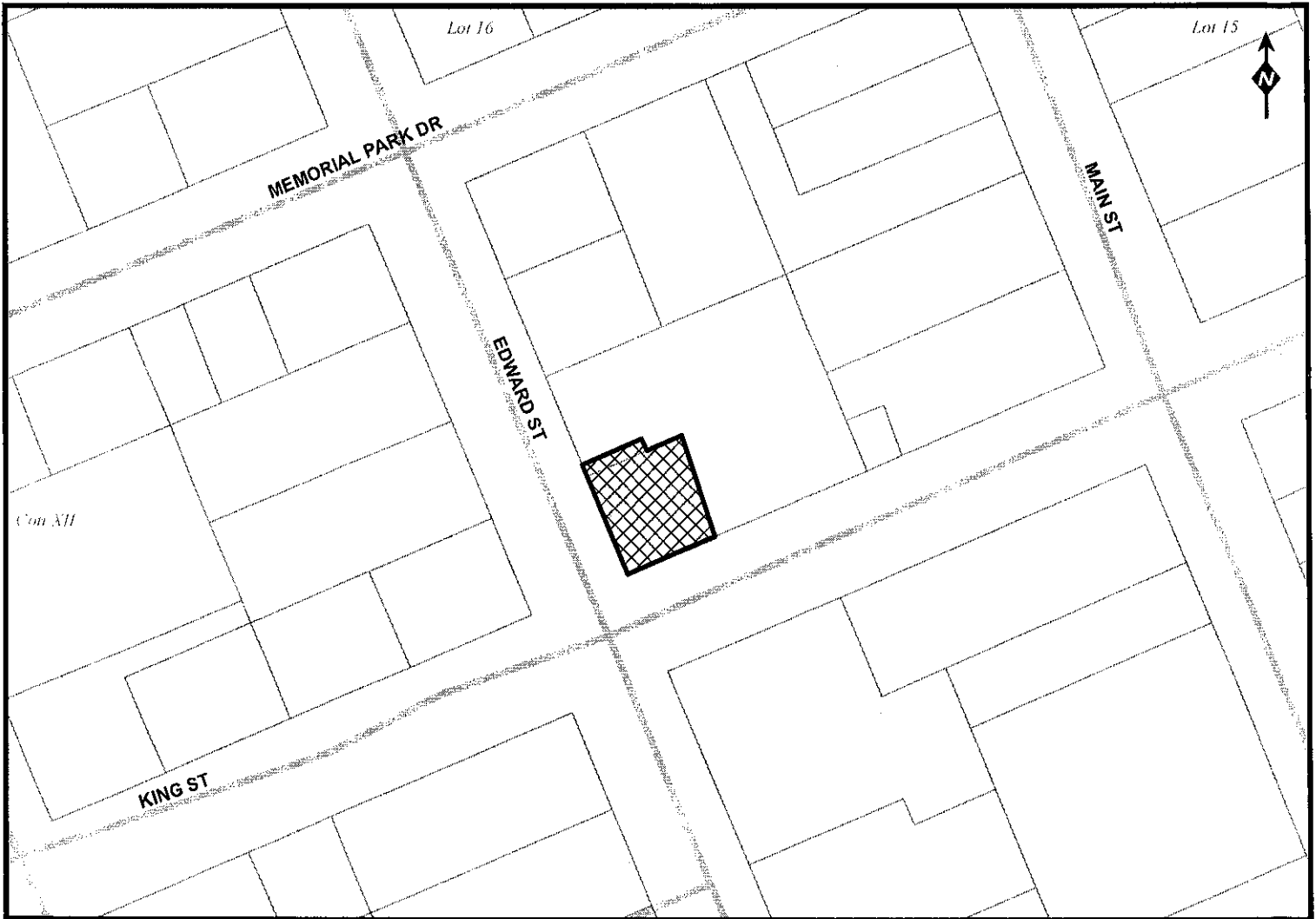
READ A THIRD TIME and finally passed this 3rd day of December 2019.

Mayor

Clerk

**SCHEDULE 'A-1' TO
ZONING BY-LAW 2019-27
PART OF LOT 16, CONCESSION 12**

**Geographic Township of Himsworth
Municipality of Powassan
District of Parry Sound**



Lands to be rezoned from the Village Commercial One (CV1) Zone to the Multiple Residential Exception (RM-12) Zone.

This is Schedule 'A-1' to Zoning By-law 2019-27

Passed this _____ day of _____, 2019.

Mayor

Clerk



West Parry Sound Health Centre PARRY SOUND DISTRICT EMS



Parry Sound EMS
99 Bowes Street
Parry Sound, ON
P2A 2L8
Tel: (705) 746-8440
Fax: (705)746-7510

Donald Sanderson
Chief Executive Officer
dsanderson@wpshc.com

Deborah Randall-Wood
Director of Patient Care &
Family Centered Care
drandall-wood@wpshc.com

Tom Hunter
EMS Manager
thunter@wpshc.com

Frank May
EMS Supervisor
fmay@wpshc.com

Guy Harris
EMS Supervisor
gharris@wpshc.com

Rick Michaelis
EMS Supervisor
rmichaelis@wpshc.com

Terrie Nielsen
EMS Secretary
tnielsen@wpshc.com

Local Business Owners:

We are once again gearing up for our annual Parry Sound District EMS Toy Drive. The toy drive began in 2006 on the west side of the district and has since raised over \$150,000 to buy toys for children in need. In 2011 we initiated a Parry Sound East toy drive and it has turned into a great success. Since then we have been able to donate over \$22,000 worth of toys to local boys and girls all from the Powassan, South River, Sundridge and Burks Falls area.

This year we are looking to build on the success of last year and go above and beyond past years. As well, we are excited to be able to accept new, unwrapped toys instead of money. We will be canvassing in Burks Falls, Sundridge, South River and Powassan for donations from local businesses.

Cheques can be made out to "Parry Sound District EMS Staff Fund". You will receive a receipt from Parry Sound EMS for your donation.

We want to thank everyone that was able to help out in previous years and if you are able to help us out this year it would be greatly appreciated. We are trying to raise all the monies before December 1st, and if you have any questions please don't hesitate to call. If you have a toy donation please contact Arlette for pickup.

Thank you in advance for your generosity in supporting the families in your community.

Sincerely,
Staff of Parry Sound District EMS "East Side"

Contacts:

Terrie Nielsen
EMS Secretary
(705) 746-8440

Arlette Wood
Staff Contact
(705) 499-7025
awood@wpshc.com

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AGENDA ITEM #	12-2

Maureen Lang

From: Holtby, Cara (MMAH) <Cara.Holtby@ontario.ca>
Sent: Friday, November 8, 2019 12:10 PM
To: Maureen Lang
Subject: RE: North Almaguin Planning Board

Yes, thank you Maureen,

When the meeting with the North Almaguin Planning Board was held on September 19th, MMAH staff left with the understanding that discussion would occur at the October 1st council meeting regarding options, or a preferred option, on the restructuring of the board and that we would receive a report back on the those discussions by October 15th. This was intended to inform us on the preparation of the regulation required to restructure the board as we very much desire Powassan’s feedback in this regard before proceeding.

Specifically, we are seeking Powassan’s feedback on how many members should represent Powassan and how many members should represent the unincorporated territory (UT) on the board. It is recognized that a 3 member board is not ideal from a succession planning perspective and it is further recognized that Powassan has some concerns about having 3 council members on the board (which would constitute quorum with respect to council meetings). We are currently in the process of confirming that the members representing Powassan on the board don’t all have to members of council i.e. a member of the public could be appointed in addition to 2 council members, for example. We believe this should be the case.

If so, council should discuss a) if it feels a 3 or 5 member board is appropriate, b) how many members should represent Powassan, c) how many of those members should be members of council/members of the public, and d) how many members should represent the UT to best achieve a balanced representation (3 and 2 or 4 and 1, Powassan and UT, respectively, for example).

There should also be some discussion regarding the “effective date” of the regulation with realistic timelines in mind. Being that, January 1, 2020 is very likely not possible at this point, April 1, 2020 may be possible with July 1, 2020 even more of a possibility. It should be noted however, that waiting until the end of the current term of Council would not be in keeping with the Minister’s direction to expedite this matter as soon as possible.

As mentioned above, the results of these discussions will help inform our review of the matter an in drafting the regulation necessary to restructure the board.

If you have any questions or require further clarification, do not hesitate to contact me. Again, much thanks.

Cara

From: Maureen Lang <MLang@Powassan.net>
Sent: November 8, 2019 11:06 AM
To: Holtby, Cara (MMAH) <Cara.Holtby@ontario.ca>
Cc: 'northalmaguinplanningboard2018@gmail.com' <northalmaguinplanningboard2018@gmail.com>; Dave Britton <DBritton@Powassan.net>; Randy Hall <RHall@Powassan.net>
Subject: North Almaguin Planning Board

Hello Cara,

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	12-3

Karin from the Planning Board has indicated that you are looking for information from the Municipality of Powassan regarding our intentions moving forward with the Board.

Please let me know what questions or information you need from my Council. I was not aware you were waiting on anything from us until Karin mentioned it.

I have a Council meeting on November 19th. If you could get me a list of items you want answered by Thursday of next week, then I can get it on the agenda for discussion.

Thank you.

Maureen Lang
CAO/Clerk-Treasurer
Municipality of Powassan
250 Clark Street, P.O. Box 250
Powassan, ON POH 1Z0
705-724-2813 ext. 226
mlang@powassan.net

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M5G 2E5
Tel.: 416 585-7000
Fax: 416 585-6470

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto ON M5G 2E5
Tél. : 416 585-7000
Télééc. : 416 585-6470



NOV 04 2019

19-4463

Dean Gates, Chairperson
Dave Britton, Secretary-Treasurer
North Almaguin Planning Board

northalmaguinplanningboard2018@gmail.com

Dear Dean Gates and Dave Britton:

Thank you for your letter regarding your request to retain delegated authority to certify consents for the Township of Nipissing. I appreciate your interest in continuing to provide good land use planning services during the transition period as the Township of Nipissing is removed from the North Almaguin Planning Board.

I understand that you would prefer that the board retain certification authority for consents that it drafts approved prior to the Township of Nipissing's removal from the board.

Please continue to work with the townships of Nipissing and Powassan and ministry staff to develop a cohesive transition plan for the board. Certification authority for existing consent applications will be considered as part of that comprehensive transition plan.

Once again, thank you for bringing your concerns to my attention. Please accept my best wishes.

Sincerely,

A handwritten signature in black ink, appearing to read "Steve Clark".

Steve Clark
Minister

c: Mayor Peter McIsaac, Municipality of Powassan
Maureen Lang, Clerk-Treasurer, Municipality of Powassan
Charles Barton, CAO, Township of Nipissing
Mayor Tom Piper, Township of Nipissing
Karin Ann Brent, Administrator, North Almaguin Planning Board

Maureen Lang

From: Delegations (MMA) <Delegations@ontario.ca>
Sent: Thursday, October 31, 2019 11:49 AM
To: Delegations (MMA)
Subject: Municipal Delegations at ROMA 2020 Conference

Hello/ Bonjour,

Please be advised that the Municipal Delegation Request Form for the Rural Ontario Municipal Association 2019 Annual Conference is available online. Information about delegations and a link to the form are available here: [English](#). The deadline to submit requests is **Monday December 2, 2019**.

Le formulaire pour demander une rencontre avec le ministères pour le Congrès annuel de la ROMA (Rural Ontario Municipal Association) 2019 est disponible en ligne. Pour plus d'information sur les délégations et le formulaire, veuillez suivre le lien suivant : [French](#). Date limite pour présenter une demande: **lundi 2 décembre 2019**.

Thank you/ Merci

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	12-4

Maureen Lang

From: Kim Bester
Sent: Monday, October 28, 2019 1:57 PM
To: Maureen Lang
Subject: FW: MOI Green Infrastructure Stream Funding Program

For council I guess.

From: Alkins, Melanie (ENDM) [mailto:Melanie.Alkins@ontario.ca]
Sent: Monday, October 28, 2019 1:55 PM
Subject: R: MOI Green Infrastructure Stream Funding Program

Good Afternoon,

The Ministry of Infrastructure announced Green Infrastructure funding on Friday October 25, 2019. The program is intended to help with key infrastructure including water, wastewater and stormwater projects. This is a competitive fund and is part of the federal/provincial Investing in Canada Infrastructure Program (ICIP).

Eligible applicants are to submit their applications in Transfer Payment Ontario (formerly Grants Ontario) **by January 22, 2020**. Details on the program can be found on Transfer Payment Ontario at: <http://www.grants.gov.on.ca/GrantsPortal/en/OntarioGrants/GrantOpportunities/PRDR020120>

If you have questions, please contact by telephone at 1-877-424-1300 or by email at ICIPGreen@ontario.ca.

Best,
Melanie

Melanie Alkins | Northern Development Advisor |
Northern Development Division |
Ministry of Energy, Northern Development & Mines |
447 McKeown Avenue, Suite 203 | North Bay, ON, P1B 9S9

* 705.491.7897 | ✉ Melanie.Alkins@Ontario.ca

About the Regional Economic Development Branch

The Regional Economic Development Branch is comprised of six integrated area teams that form the focal point for economic development service delivery in northern Ontario. Located throughout the North, branch staff work with northern communities, businesses, and other stakeholders, to identify economic development opportunities and to access government programs.

<http://www.mndm.gov.on.ca/en/northern-development>

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	12-5

Ministry of Municipal Affairs
and Housing

Ministère des Affaires municipales
et Logement

Municipal Services Division

Division des services aux municipalités

777 Bay Street, 16th Floor
Toronto ON M5G 2E5
Telephone: 416-585-6427

777, rue Bay, 16^e étage
Toronto ON M5G 2E5
Téléphone: 416-585-6427



November 12, 2019

Dear Municipal Administrator,

Further to the November 1, 2019 letter from the Honourable Steve Clark, Minister of Municipal Affairs and Housing, I am writing to provide additional information about Ontario's new Municipal Modernization Program and advise that Intake 1 under the program is now open.

Under the Municipal Modernization Program, the province is making up to \$125 million available through 2022-23 to help 405 small and rural municipalities conduct new service delivery reviews, implement recommendations from previous reviews and undertake a range of projects, such as IT solutions or process improvements, to achieve cost savings and efficiencies.

Program guidelines and an Expression of Interest form for Intake 1 of the program are attached. Eligible projects under Intake 1 are reviews of municipal service delivery expenditures by independent third-party reviewers that will be completed by June 30, 2020. I encourage you to consider how your municipality might benefit from participation in Intake 1 of the Municipal Modernization Program and submit an Expression of Interest by December 6, 2019. Please see the attached guidelines for details about the program and how to apply.

Under future intakes of the program, municipalities will have the opportunity to apply for projects aimed at implementing service delivery efficiencies to achieve cost savings, in addition to service delivery reviews. Intake 2 under the program is planned for Spring/Summer 2020, with additional intakes expected through 2022-23. Participation in Intake 1 is not a requirement for participation in future intakes.

I look forward to continuing to work together to support your municipality in delivering efficient, effective and modern services for your residents. If you have questions about the program, I encourage you to reach out to your Municipal Services Office contact or email the ministry at Municipal.Programs@ontario.ca.

Sincerely,

A handwritten signature in black ink, appearing to read "M. Wallace", written over a horizontal line.

Marcia Wallace
Assistant Deputy Minister

c. Municipal Treasurer

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	12-6



Municipal Modernization Program

Intake 1 Program Guidelines

WHAT YOU NEED TO KNOW

Ontario is helping municipalities become more efficient and modernize service delivery while protecting front line jobs.

The 405 small and rural municipalities that received a *Municipal Modernization Payment* in March 2019 can now apply to the *Municipal Modernization Program* for funding to undertake expenditure reviews with the goal of finding service delivery efficiencies and lowering costs in the longer term.

Eligible municipalities can apply individually, or collectively with other eligible municipalities, to undertake independent third-party reviews similar to the *Managing Transformation: A Modernization Action Plan for Ontario* review of Ontario government expenditures.

ELIGIBILITY CRITERIA

To be eligible under Intake 1, a project must:

1. Be a review of municipal service delivery expenditures by an independent third-party reviewer for the purpose of finding savings and efficiencies. The review project could take a number of forms including:
 - a line-by-line review of the municipality's entire budget; or
 - a review of service delivery and modernization opportunities; or
 - a review of administrative processes to reduce costs.
2. Result in a report by the independent third-party reviewer that provides specific and actionable recommendations for cost savings and improved efficiencies.
3. Begin field work no earlier than November 1, 2019, with a draft report completed by June 15, 2020 and the final report posted publicly by June 30, 2020.

It is anticipated that most review projects will be between \$20,000 and \$200,000. Proposals will be reviewed on a case-by-case basis and funding amounts may depend on the available appropriation. Only third-party service provider fees will be eligible. Municipal administrative costs, such as staff time, are not eligible.

The program will not cover review projects where:

- the goal is to identify opportunities for revenue generation or reductions in front line services; or
- the review does not result in a formal report prepared by a third party; or
- the object of the review extends beyond municipal accountability.

HOW TO APPLY

1. Advise your Municipal Services Office contact of your intention to apply by **November 22, 2019**.
2. Submit your completed Municipal Modernization Program: Expression of Interest form and applicable supporting documentation to Municipal.Programs@ontario.ca by **December 6, 2019**.

HOW IT WORKS

The ministry will advise municipalities of the outcomes of their applications by mid-January. If your application is approved, a proposed transfer payment agreement with the ministry will be sent to confirm the funding amount and set out the terms, including reporting requirements and a payment schedule. Municipalities will receive an initial payment following full execution of a transfer payment agreement and a final payment after submission of a final report.

PROGRAM TIMELINE

November 22, 2019	<ul style="list-style-type: none">• Advise your Municipal Services Office of your municipality's intention to apply.
December 6, 2019	<ul style="list-style-type: none">• Submit your Expression of Interest and any supporting documentation to Municipal.Programs@ontario.ca.
January-February, 2020	<ul style="list-style-type: none">• Learn whether your application is approved. If it is approved, enter into a transfer payment agreement for project funding, and receive an initial payment once the agreement is executed.
June 15, 2020	<ul style="list-style-type: none">• Submit your third-party reviewer's draft report to the ministry.
June 30, 2020	<ul style="list-style-type: none">• Post the third-party reviewer's final report online and submit your final report to the ministry. The final report will include: a hyperlink to the publicly posted third-party reviewer's report; the amount paid to the third-party reviewer and a copy of the invoice; a statement of the total amount of expenditures reviewed and the total amount identified as potential savings; and a 250-word abstract of the project and its findings.

FOR MORE INFORMATION

Municipalities can direct program questions to Municipal.Programs@ontario.ca or contact their regional Municipal Services Office for further information.

Central Region – Toronto

Tel: 416-585-6226 or
1-800-668-0230

Western Region – London

Tel: 519-873-4020 or
1-800-265-4736

Eastern Region – Kingston

Tel: 613-545-2100 or
1-800-267-9438

Northern Region - Sudbury

Tel: 705-564-0120 or
1-800-461-1193

Northern Region – Thunder Bay

Tel: 807-475-1651 or
1-800-465-5027



Municipal Modernization Program Intake 1: Expression of Interest

- 1) Please complete all the required fields of this Expression of Interest.
- 2) Ensure that the completed Expression of Interest has been declared to by the appropriate municipal staff.
- 3) Please save this Expression of Interest form and e-mail it to Municipal.Programs@ontario.ca by **December 6, 2019**. Attach any applicable supporting documentation as separate documents.

Key Information

Title of Proposed Service Delivery Review Project	
Legal Name of Municipality	
Mailing Address	
Name of Primary Contact	Position Title
Email Address	Telephone Number

Declaration

I declare that all the information that is being submitted in this Expression of Interest is to the best of my knowledge true and correct.

I declare that I have the authority to submit this Expression of Interest.

I acknowledge that it is a program requirement that the proposed third-party review project result report be publicly posted by June 30, 2020.

I acknowledge that it is a program requirement that field work covered by this Expression of Interest must not have begun before November 1, 2019.

I confirm that identifying opportunities for revenue generation or reductions in front line services is not the goal of the proposed review project.

Name of Signatory (TYPE)	Position Title (TYPE)	Date (DD/MM/YYYY)
--------------------------	-----------------------	-------------------

Proposed Service Delivery Review Project

Provide a brief description of your proposed third-party review project, including the objectives and expected outcomes related to service delivery efficiencies and cost savings. If applicable, attach supporting documentation such as a request for proposals or a project charter.

Proposed Service Delivery Review Project

What is the anticipated cost of your proposed third-party review project? **Note:** only the cost of a third-party service provider may be included. Briefly describe the basis for your cost estimate. If applicable, attach supporting documentation such as a contract or vendor of record agreement.

What are the anticipated start date and end date for the third-party review?

Has your council passed a resolution demonstrating support for the proposed third-party review project?

Yes (If yes, please attach a copy.)

No

Maureen Lang

Subject: RE: OTF Grow grant application Open | Demandez une subvention de croissance

From: "Alkins, Melanie (ENDM)" <Melanie.Alkins@ontario.ca>

Date: November 14, 2019 at 3:06:53 PM EST

Subject: FW: OTF Grow grant application Open | Demandez une subvention de croissance

FYI...

OTF funds local community projects that are evidence-based and drive at achieving greater impact in their community. The Grow Investment Stream focuses on three types of projects, which enable us to see positive change in our communities:

- Launch, Replicate, or Adapt a program
- Scale up a program currently being delivered, thus impacting more people
- Improve the quality of the program currently being delivered to increase impact

Ontario Trillium Grow grant application deadline: **Wednesday, November 27, 2019**

Grow Grant Resources: <https://otf.ca/what-we-fund/investment-streams/grow-grants/grow-grants-resources>

Best,
Melanie

From: Ontario Trillium Foundation | Fondation Trillium de l'Ontario <communications@otf.ca>

Sent: October 21, 2019 11:01 AM

To: Alkins, Melanie (ENDM) <Melanie.Alkins@ontario.ca>

Subject: Apply for a Grow grant application | Demandez une subvention de croissance

Ontario  Fondation

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	12-7



La version en français suit la version en anglais.

The Ontario Trillium Foundation's Grow grant application is now available to all organizations!

If your organization is interested in applying, we encourage you to visit our [Apply for a Grant](#) page and review our eligibility requirements and policies.

For additional resources on completing your application, go to the [Grow Grants Resources](#) page.

Grow grant application deadline: **Wednesday, November 27, 2019**

What is a Grow grant?

Projects funded in the [Grow Investment Stream](#) focus on three types:

- Launch, Replicate, or Adapt a program
- Scale up a program currently being delivered, thus impacting more people
- Improve the quality of the program currently being delivered to increase impact

If your organization is ready to begin an application, apply now!

Get Support

If you are looking for information about our Investment Strategy, the application process or require technical assistance, contact our Support Centre at otf@otf.ca or 1 800 263-2887.

If you would like to discuss your application or project with a Program Manager, **book an application coaching call.**

For regular updates, follow us on [Twitter](#), [Facebook](#), [Instagram](#) and [LinkedIn](#). Visit [OTF's Calendar](#) to learn more about our other events.

La période de soumission des demandes de subvention de croissance de la Fondation Trillium de l'Ontario est maintenant ouverte à tous les organismes!

Si votre organisme désire soumettre une demande, nous vous invitons à visiter notre page **Demander une subvention** et à examiner nos exigences d'admissibilité ainsi que nos politiques.

Pour obtenir plus de ressources sur la manière de remplir une demande, rendez-vous à la page **Ressources relatives aux subventions de croissance.**

Date limite de soumission des demandes de subvention de croissance : **Mercredi 27 novembre 2019**

Qu'est-ce qu'une subvention de croissance?

Les projets financés par la **source d'investissement Croissance** sont de trois types différents et désirent :

- Lancer, reproduire ou adapter un programme
- Améliorer un programme actuellement offert, joignant ainsi plus de personnes
- Améliorer la qualité d'un programme actuellement offert afin d'en accroître l'impact

Si votre organisme est prêt à commencer une demande, rendez-vous à la page **Demander une subvention!**

To Municipality of Powassan

Nov 12/2019

I would like to change our agreement for Removal of Scrap Metal from our Land Fill Just a little

For the Last couple of years I have Paid \$200.00 Per Month then would ask to wave This Payment From Nov. to April or May As these months are Just an expence as Cold weather + Snow prevent Scrap metal from being brought in to our Land fill.

What I would Like to Try for the next Year is to pay ounce in January the sum of \$1200.00 Not changing the Total Years Pay Buy Much if anything

This would Just let me keep exact cost of this Project

In the past 2 to 3 years the Scrap Metal Market has been very weak and hard to make any money

You have all been very good to work with and I hope I can continue to work with you on the Removal of Scrap Metal from our Land fill.

Thanks Ed McKenny

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	13-1

Lesley Marshall

From: Maureen Lang
Sent: Friday, November 8, 2019 9:32 AM
To: Lesley Marshall
Subject: FW: sweezy Street maintenance

For public works

Maureen Lang
CAO/Clerk-Treasurer
Municipality of Powassan
250 Clark Street, P.O. Box 250
Powassan, ON POH 1Z0
705-724-2813 ext. 226
mlang@powassan.net

From: betty-jo.gibson betty-jo.gibson [mailto:betty-jo.gibson@sympatico.ca]
Sent: Thursday, November 7, 2019 1:30 PM
To: Maureen Lang <MLang@Powassan.net>
Subject: sweezy Street maintenance

Hi Maureen

After we spoke last week, you very quickly rallied the troops to do a “quick fix” on the street to repair the pot holes that have developed very quickly since the major repair was completed less than a month ago. Sadly the fix was a temporary one (2 days) and the pot holes are back and we are in the same situation we were before the initial repair was done.

This is just to clarify and ensure the situation does not get swept under the carpet.

The initial repair done last month was indeed substandard and the pot holes that developed immediately afterwards are unacceptable for the A/ time frame that has passed and B/ for the cost that was incurred. As you mentioned, a warranty is in place which needs to be exercised as soon as the conditions are acceptable.

I want to ensure that the current condition of the street has been addressed to the provider and assurances are in place to honor the warranty in a timely manner.

Greatly appreciate you and council addressing this issue as well as ALL the work you continue to do on a daily basis to ensure our communities thrive, a million thanks you's.

cheers

Betty-Jo Gibson

DATE OF COUNCIL MTG.	Nov. 19 / 19
AGENDA ITEM #	13-2



One Yonge Street, Suite 1700 TEL: 1-800-667-6292
 Toronto, Ontario FAX: 416-314-8300
 M5E 1E5 www.ocwa.com

29-Oct-19

Maureen Lang
 Municipality of Powassan
 250 Clark Street
 Powassan, ON
 POH 1Z0

RE: 2020 Major Maintenance Recommendations

Dear Maureen,

On behalf of the Ontario Clean Water Agency (OCWA), we have enclosed a rolling six-year list of major maintenance recommendations as per our Services Agreement. OCWA suggests the following improvements/upgrades to ensure the long-term health and operation of your facilities. Please note that as per the requirements of the Drinking Water Quality Management Standard (DWQMS) version 2.0, the outcomes of the risk assessment conducted for your water facility/facilities were considered and any related items have been included in the recommendations.

At a time amenable to both parties, OCWA's Operations Manager will meet with the Municipality's representatives to discuss the recommendations, projected expenses, and to decide on a course of action. Dialogue with and approvals from the Municipality are key components of the process. Please find a summary of the report in the chart below.

FACILITY	2020	2021	2022	2023	2024	2025
Powassan Water Treatment	\$16,730	\$6,000				
Powassan Reservoir and Distribution	\$16,000					
Clark St Sewage Lift Station	\$4,500					
Fairview Lane Sewage Lift Station		\$15,000				
Powassan Lagoons						
Total	\$37,230	\$21,000	\$0	\$0	\$0	\$0

As your service provider, OCWA has a comprehensive understanding of the strengths, unique issues and challenges associated with operating your water and wastewater facilities. It is OCWA's intention to work with the Municipality to determine the scope, budget, and timelines to complete any approved work.

We look forward to continuing to work with you as a trusted partner and advisor in the years to come.

Sincerely,

Paul Dyrda
 Sr. Operations Manager

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	13-3

Municipality of Powassan

6-Year Recommended Capital/Major Maintenance from 2020 to 2025
The Ontario Clean Water Agency has identified the following capital projects/major maintenances for your review and approval.

Ref.	No.	Scope of Work	Cost Estimate						Compliance	DWCMS RA	Health & Safety	Repair /	Maintenance	Lifecycle	Replacement	Improvement	Spare Parts Inventory	Approved by Client	Notes and Rationals for Project
			2020	2021	2022	2023	2024	2025											
1		Wells #1 and #2																	10 year well inspection completed 2018. Next due 2028.
2		Well Pumps																	Inspected and cleaned as part of 2018 well inspections. Well Pump 2 failed in 2019, motor was replaced and new spare wet end purchased.
3		Well Level Sensors	\$15,000																Well 1 Level Sensor has failed, therefore no low well level alarm. Consider replacing both well level sensors plus programming for redundancy if possible. Model: 700S-344-0-021-329-000-000 Level Trans O - 15 m 26-03-0424ER Poly Transmitter Cable -ft.63 / 25 m ESA defects repaired in 2018.
4		Electrical System																	
5		Chlorine Pump																	
6		Chlorine Analyzer																	
7		Generator																	
8		Flow Meters		\$6,000															Both well flow meters are original (ABB Megmasters). New critical spare components should be purchased.
9		Valves																	
10		Pipes																	
11		Wellhouse Building																	Repaired interior in 2018.
12		Municipal Drinking Water License (MDWL) Renewal	\$1,000																Provision MSDM renewal application due October 17th, 2020 Distribution drawings have not been updated and don't show reservoir. Quotes needed.
13		Drawings																	ESCHER 300 Pocket Coluimeter to replace obsolete unit at Millhouse
14		Lab Equipment	\$700																
		Total Estimate - Recommended Capital	\$16,700	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1		Reservoir																	Deferred from 2019 as of Oct 29, but may be completed before January, 10 Year inspection and clean if required
2		Reservoir Level Transmitters	\$6,000																Replaced 2017 due to lightning damage
3		Radio Communication																	Proton Radio and Antenna. Replaced 2017 due to lightning damage
4		Generator																	Natural gas generator.
5		Reservoir Building																	
6		Flow Meter																	
7		Electrical System																	
8		Hydrants																	Hydrant deficiency repairs: Hydrant #s 43, 27, 16, 47, 50, 13, 22, 25a-b, and the unmaintained hydrant at 54 Joseph
		Total Estimate - Recommended Capital	\$75,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
1		Wet Well																	
2		Flow Meter																	
3		Level Sensor																	2020: Replace obsolete mitronics level controller and transducer.
4		Pumps																	

Municipality of Powassan

6-Year Recommended Capital/Major Maintenance from 2020 to 2025
The Ontario Clean Water Agency has identified the following capital projects/major maintenance for your review and approval.

Ref.	No.	Scope of Work	2020	2021	2022	2023	2024	2024	2024	Compliance	DWQMS RA	Health & Safety	Repair /	Material	Lifecycle	Replacement	Improvement	Spare Parts	Inventory	Approved by Client	Notes and Rationale for Project
	5	Pipes																			
	6	Valves																			
	7	Generator																			
	8	Electrical System																			
		Total Estimate - Recommended Capital	\$4,500	\$0	\$0	\$0	\$0	\$0	\$0												
	1	Wet Well																			
	2	Flow Meter																			
	3	Level Sensor																			
	4	Pumps																			
	5	Pipes																			
	6	Valves																			
	7	Electrical System		\$45,000																	
	8																				
		Total Estimate - Recommended Capital	\$0	\$45,000	\$0	\$0	\$0	\$0	\$0												
	1	North Cell																			
	2	South Cell																			
	3	Old Cell																			
	4	Berms																			
	5	Discharge Chambers																			
	6	Valves																			
		Total Estimate - Recommended Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0												
		Total Capital Estimate	\$37,230	\$21,000	\$0	\$0	\$0	\$0	\$0												

2020 Recommended Capital Presented by: Name: Paul Dyda
2020 Recommended Capital Approved by: Name:

* NOTE: a requirement of DWQMS v. 2.0 is to consider the outcomes of the risk assessment (RA) documentation under Element 8 as part of the system's infrastructure review

Legend:
H High priority recommended to be completed in upcoming year
M Medium priority recommended to be completed in 1 to 3 years
L Low priority recommended to be completed in years 4 to 5

Lesley Marshall

From: Maureen Lang
Sent: Tuesday, November 5, 2019 1:15 PM
To: Lesley Marshall
Subject: FW: Powassan Reservoir Hatch Security Covers Replacement

Follow Up Flag: Follow up
Flag Status: Flagged

Report for public works meeting.

Maureen Lang
CAO/Clerk-Treasurer
Municipality of Powassan
250 Clark Street, P.O. Box 250
Powassan, ON POH 1Z0
705-724-2813 ext. 226
mlang@powassan.net

From: Paul Dyrda [mailto:PDyrda@ocwa.com]
Sent: Tuesday, November 5, 2019 11:17 AM
To: Maureen Lang <MLang@Powassan.net>
Subject: FW: Powassan Reservoir Hatch Security Covers Replacement

Hi Maureen,

Details of the reservoir inspection are below. The reservoir is in good condition with no sediment accumulation present.

Regards,

Paul Dyrda
Sr. Operations Manager
Ontario Clean Water Agency
26 Main St Unit 8, Callander, ON, POH 1H0

From: John Hemingway
Sent: November-05-19 11:11 AM
To: Scott Toebes (SToebes@Powassan.net)
Cc: Paul Dyrda; Dan Finnigan
Subject: Powassan Reservoir Hatch Security Covers Replacement

Hello Scott,

I and fellow operator Dan Finnigan inspected the Powassan reservoir cells on Wednesday Oct 30th, 2019 and determined there is no sludge accumulation that requires removal.

We did this by making observations from all four open hatches and using a 1000 lumen light source.

From the two hatches on the south end I was able to see the trough that runs along the south end of the reservoir cells and see the inlet pipe in one cell and the discharge pipe in the other cell that run within it. I could see no sludge

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AGENDA ITEM #	13-4

accumulation at all on the slope or floor of the trough nor on top of the pipes within. They were as shiny as the day they were installed. There also was no settlement of sludge observed on the sections of the reservoir floor that I could see or on the tops of any of the ladder rungs. As a matter of fact I could see a 5/8 inch stainless steel nut like the ones used to secure the access ladders to the walls that had been dropped and left on the floor of the reservoir. It was also shiny and had no accumulation or film of sludge covering it.

From the two hatches on the north ends of the two cells I could see the ends of the pipe that interconnects the two reservoir cells. I could clearly see the butterfly valve on the end of the pipe in the west cell and its operating riser. There was no settlement residue or sludge accumulation observed on this piping or surrounding floor areas that could be observed from the hatches, nor on rungs of the access ladder at any depth.

The water in the reservoirs was crystal clear allowing you to see to the bottom through the full reservoir depth of 4.9 m (16 feet) of water with the 1000 lumen light.

We were also into the pipe chamber up at the reservoir a few days earlier and inspected it and found all within to be in good order.

Since no sludge cleanout is required the high security hatch covers can be put back in place over the reservoir access hatches.

Thank You
john

Maureen Lang

From: Federal Gas Tax Program <GasTax@amo.on.ca>
Sent: Thursday, November 7, 2019 9:52 AM
To: Peter McIsaac
Cc: Maureen Lang
Subject: Federal Gas Tax Update

Dear Mayor McIsaac,

I'm pleased to confirm that AMO distributed over \$12 million in surplus federal Gas Tax administration fees to municipalities last week. Your community received \$4,007.71. An additional \$104,811.68 - the second half of your municipality's 2019 allocation - will be transferred later this week.

In the meanwhile, I encourage you to review and share AMO's latest annual report on the federal Gas Tax Fund. The report describes how our sector is investing federal Gas Tax funds to rebuild local roads, cut energy consumption, improve recreation facilities, and more.

Your community's investments are mapped on AMO's website. Take a moment to explore the map if you haven't already done so - and feel free to connect with AMO's Gas Tax Team if you would like to promote your municipality's work. The Team uses Twitter, Instagram, YouTube, and the Gas Tax at Work website to spread the word about the Fund and its impact, and would love to hear from you.

Sincerely,
Jamie McGarvey
AMO President

cc: Maureen Lang, CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	Nov. 19/19
AGENDA ITEM #	13-5

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8655	11/06/19	AMCTO, SUITE610, 2680 SKYMARK AVE., MISSISSAUGA, ON, L4W 5L6	11/06/19	\$457.65	\$457.65	10-10-61730	MEMBERSHIPS &	\$0.00	(\$3,548.63)
107944	2019	11/06/19 MEMBERSHIP			\$457.65				
8728	11/06/19	D & D JANITORIAL SUPPLIES, 161 FERRIS DRIVE, UNIT 12, NORTH BAY, ON, P1B 4A6	11/06/19	\$1.00	\$1.00	10-10-24120	A/R-FEDERAL HST- 5%	\$0.00	(\$142,808.35)
6573	11/06/19	11/06/19 HST 5%		\$1.24	\$1.24	10-10-24125	A/R HST 8% (6.24)	\$0.00	(\$172,166.15)
6573	11/06/19	11/06/19 HST recoverable		\$20.30	\$20.30	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
6573	11/06/19	11/06/19 DISH DETERGENT		\$22.54	\$22.54				
8890	11/06/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	11/06/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$131,417.19)
109271		11/06/19 MAT RENTALS			\$61.93				
8927	11/07/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	11/07/19	\$18.22	\$18.22	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$15,493.20)
32125	11/07/19	GARBAGE BAGS		\$65.63	\$65.63	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$131,417.19)
32284	11/07/19	NUTS, BOLTS, SCREWS		\$28.79	\$28.79	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
31886	11/07/19	HOOKS, PAINT		\$8.48	\$8.48	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
31940	11/07/19	BRISTOL BOARD		\$12.69	\$12.69	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
31972	11/07/19	GLOVES		\$5.65	\$5.65	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
32114	11/07/19	BRISTOL BOARD		\$32.30	\$32.30	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
32144	11/07/19	HOOKS		(\$16.15)	(\$16.15)	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,771.40)
32223	11/07/19	RETURNED HOOKS		\$35.51	\$35.51	10-10-61755	250 CLARK-ST-SCHOOL	\$0.00	(\$83,137.94)
32152	11/07/19	GAS TREATMENT AND GARDEN SUPPLIES		\$313.43	\$313.43				
8946	11/06/19	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5	11/06/19	\$203.52	\$203.52	10-10-24500	A/R OTHER	\$0.00	(\$91,232.85)
136738		11/06/19 A/R OTHER RIDGE RECYCLING			\$1,260.08				
8976	11/06/19	SEE MORE GRAPHICS, 506 MCGAUGHEY AVE, NORTH BAY, ON, P1B 1W6	11/06/19	\$266.76	\$266.76	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$15,493.20)
41093		11/06/19 PET WASTE SIGNAGE			\$296.23				
9121	11/06/19	SHELLEY BASTAIN, 2240B ALSACE RD, POWASSAN, ON, P0H 1Z0	11/06/19	\$488.45	\$488.45	10-10-61640	OFFICE & EQUIPMENT	\$0.00	(\$6,618.70)
335		11/06/19 OFFICE CLEANING			\$542.40				
9653	11/06/19	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	11/06/19	\$162.82	\$162.82	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$131,417.19)
18038		11/06/19 PLUGGED SINK			\$200.16				
9758	11/06/19	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	11/06/19	\$58.56	\$58.56	10-10-23550	A/R SPORTSPLEX	\$0.00	(\$2,473.52)
845520060017196		11/06/19 A/R SPORTSPLEX CURLING CLUB SHARE SAT		\$82.77	\$82.77	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$11,121.14)
845520060023063		11/06/19 BELL TV - FITNESS CENTRE			\$164.69				
9768	11/06/19	OFFICE CENTRAL, 498 MARKLAND STREET BLDG 7, MARKHAM, ON, L6C 1Z6	11/06/19	\$28.27	\$28.27	10-10-61540	OFFICE SUPPLIES	\$0.00	(\$15,493.20)
1657477-2		11/06/19 DOOR STOPS			\$23.30				
1660189-0		11/06/19 STORAGE BOX			\$57.26				

DATE OF COUNCIL MTG.	Nov. 19 / 19
AGENDA ITEM #	15

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9809 02	11/06/19	RILEY GEISLER, 97 PARK LINE, POWASSAN, ON, P0H 1Z0 11/06/19 PLANTER BOXES	11/06/19	\$1,700.00	\$1,700.00	10-10-61755	250 CLARK ST-SCHOOL	\$0.00	(\$83,137.94)
10082 848562	11/06/19	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 CLEANING	11/06/19	\$1,221.12	\$1,221.12	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$131,417.19)
10236 54967290 55001071	11/06/19	XEROX CANADA LTD., P.O. BOX 4539 STN A, TORONTO, ON, M5W 4P5 PER COPY CHARGE PER COPY CHARGE	11/06/19	\$64.64 \$27.08	\$64.64 \$27.08	10-10-61600 10-10-61600	POSTAGE/COURIER/COPI POSTAGE/COURIER/COPI	\$0.00 \$0.00	(\$23,826.04) (\$23,826.04)
10393 53640-127057	11/06/19	INTERNATION PROGRAMS GROUP, 220 BAY STREET, SUITE 1000, TORONTO, ON, M5J 2W4 DEDUCTABLE	11/06/19	\$5,000.00	\$5,000.00	10-10-61560	AUDIT & LEGAL	\$0.00	(\$47,177.11)
Total GENERAL GOVERNMENT									
FIRE DEPARTMENT									
8890 109272	11/06/19	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 MAT RENTAL	11/06/19	\$17.55	\$17.55	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$4,764.51)
8893 11012019	11/06/19	NORTHERN COMMUNICATIONS SERVICES INC., 230 ALDER STREET, SUDBURY, ON, P3C 4J2 FIRE DISPATCH	11/06/19	\$51.60	\$51.60	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$2,496.00)
8927 31877 32276 32036	11/07/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0 ANTI FREEZE SPARK PILLUGS HAIR PINS, CO DETECTORS	11/07/19	\$10.16 \$8.12 \$107.11	\$10.16 \$8.12 \$107.11	10-15-62010 10-15-62010 10-15-62040	FIRE DEPT.-MAINTENANCE FIRE DEPT.-MAINTENANCE FIRE DEPT.-EQUIPMENT	\$0.00 \$0.00 \$0.00	(\$4,764.51) (\$4,764.51) (\$15,419.06)
8935 2019	11/06/19	POWASSAN FIREFIGHTERS ASSC., POWASSAN, ON, P0H 1Z0 GRATUITIES	11/06/19	\$25,726.00	\$25,726.00	10-15-62050	FIRE DEPT.-	\$0.00	\$0.00
9019 2019	11/06/19	TROUT CREEK FIREFIGHTERS, P.O. BOX 263, TROUT CREEK, ON, P0H 2L0 GRATUITIES	11/06/19	\$19,202.00	\$19,202.00	10-15-62050	FIRE DEPT.-	\$0.00	\$0.00
9059 7057235253 1119	11/06/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 TC FIRE HALL PHONE	11/06/19	\$78.11	\$78.11	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$51,652.08)
10082 848562	11/06/19	BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 CLEANING	11/06/19	\$244.22	\$244.22	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$4,764.51)
Total FIRE DEPARTMENT									
									\$45,444.87

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
PUBLIC WORKS									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	11/06/19	\$1,223.26			10-20-63020	STREET LIGHTING-HYDRO	\$0.00	(\$10,261.96)
200066782851	11/19/11/06/19 STREET LIGHTING-HYDRO								
8897	NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6	11/06/19	\$225.01			10-20-63060	PUBLIC WORKS-	\$0.00	(\$47,206.47)
269143	11/06/19 PW UNIFORM RENTALS								
8921	PIONEER CONSTRUCTION INC, 175 PROGRESS ROAD, NORTH BAY, ON, P1A 0B8	11/06/19	\$29,399.93			10-20-63895	CAPITAL-GAS TAX	\$0.00	(\$146,016.47)
J035272	11/06/19 SPETZ STREET RESURFACE								
8927	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	11/06/19	\$17.05			10-20-63060	PUBLIC WORKS-	\$0.00	(\$47,206.47)
28690	11/06/19 RETURN SCREWS								
28672	11/06/19 RETURN SCREWS								
31681	11/06/19 HAMMER DRILL								
31683	11/06/19 RETURN DRILL								
31849	11/07/19 FILTERS								
32080	11/07/19 PAINT AND SUPPLIES								
32116	11/07/19 GAS TREATMENT								
32304	11/07/19 BROOMS								
32037	11/07/19 PRAY PAINT								
8941	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY, ON, P1B 2W6	11/06/19	\$412.74			10-20-63820	DOWNTOWN-	\$0.00	(\$9.87)
17709	11/06/19 REMEMBERANCE DAY BANNERS								
8982	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5	11/06/19	\$99.22			10-20-63060	PUBLIC WORKS-	\$0.00	(\$47,206.47)
50151	11/06/19 RADIO AIR TIME								
9192	PRAXAIR DISTRIBUTION, PO BOX 400 STATION D, SCARBOROUGH, ON, M1R 5M1	11/06/19	\$49.70			10-20-63060	PUBLIC WORKS-	\$0.00	(\$47,206.47)
71909364	11/06/19								
9712	CURRIE TRUCK CENTRE, BOX 20150, BARRIE, ON, L4M 6E9	11/06/19	\$537.45			10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$13,635.37)
4401932S	11/06/19 REPAIRS U JOINT								
10343	SPARKLE MOBILE DETAILING SERVICE, 177 JANICE ST, NORTH BAY, ON, P1B 6M1	11/06/19	\$180.00			10-20-63860	CAPITAL-	\$0.00	(\$923,157.23)
118	11/06/19 RATE PAYER TRUCK CLEANING								
10359	BRUCE MCMAHON, 517 BRENNAN ST, NORTH BAY, ON, P1B 6J9	11/06/19	\$6,850.00			10-20-63110	SIDEWALKS-	\$0.00	(\$4,514.88)
19-102	11/06/19 SIDEWALK REPAIRS 250 CLARK								
10394	DERRICK JOHNSON CONSTRUCTION, 890 HWY 124, RR # 2, SUNDRIDGE, ON, P0A 1Z0	11/06/19	\$4,594.46			10-20-63270	ROADSIDE	\$0.00	(\$7,412.53)
1204	11/06/19 TROUT CREEK DITCHING								
Total PUBLIC WORKS								\$44,056.48	

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Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
<u>ENVIRONMENT</u>									
8927 31474	11/06/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 11/06/19 BLUE BOXES	11/06/19	\$179.85	\$179.85	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$59,971.54)
8946 136738	11/06/19	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY , ON, P1B 8G5 11/06/19 MONTHLY RECYCLING CONTRACT	11/06/19	\$9,361.92	\$9,361.92	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$59,971.54)
10230 11287776	11/06/19	SGS CANADA INC., 185 CONCESSION STREET, PO BOX 4300, LAKEFIELD, ON, K0L 2H0 11/06/19 SOIL TESTING	11/06/19	\$3,298.04	\$3,298.04	10-25-64965	LANDFILL SITE-	\$0.00	(\$55,289.67)
Total ENVIRONMENT									
\$12,839.81									
<u>BUILDING DEPARTMENT</u>									
9684 OCT 19	11/06/19	MARK MARTIN, RR # 1, HWY 534 # 5046, NIPISSING, ON, P0H 1W0 11/06/19 CELL PHONE	11/06/19	\$91.58	\$91.58	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$3,329.25)
10058 2019 PERMIT	11/07/19	RATE PAYER 11/07/19 PERMIT	11/07/19	\$5,000.00	\$5,000.00	10-45-62710	BUILDING INSPECTOR-	\$0.00	(\$3,329.25)
Total BUILDING DEPARTMENT									
\$5,091.58									
<u>RECREATION</u>									
8927 31559 31561	11/06/19	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN , ON, P0H 1Z0 11/06/19 LAG SCREWS 11/06/19 LAG SCREWS	11/06/19	\$4.77 \$4.88	\$4.77 \$4.88	10-55-67010 10-55-67010	PARKS-MAT/SUPPLIES PARKS-MAT/SUPPLIES	\$0.00 \$0.00	(\$18,869.63) (\$18,869.63)
Total RECREATION									
\$9.65									
<u>HEALTH SERVICES</u>									
8889 2019 4INAL	11/06/19	NORTH BAY REGIONAL HEALTH CENTRE FOUNDATION, 50 COLLEGE DR, P.O. BOX 2500, NORTH BAY , ON, P1B 5A4 11/06/19 HEALTH UNIT FINAL 2019	11/06/19	\$36,759.72	\$36,759.72	10-60-65000	HEALTH UNIT	\$0.00	(\$73,925.26)
Total HEALTH SERVICES									
\$36,759.72									
<u>HISTORICAL & CULTURE</u>									
9059 7057235606 1119	11/06/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2K7 11/06/19 PHONE BILL TROUT CREEK SENIOR FRIENDSHIP HALL	11/06/19	\$64.01	\$64.01	10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$1,697.01)
Total HISTORICAL & CULTURE									
\$64.01									

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TROUT CREEK COMMUNITY CENTRE									
8792	200116322165	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	11/06/19	\$785.06	\$785.06	10-75-61610	HYDRO	\$0.00	(\$16,199.94)
8862	859103	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	11/06/19	\$101.56	\$101.56	10-75-61800	SUPPLIES	\$0.00	(\$3,413.96)
	860798	11/06/19 PROPANE	11/06/19	\$51.67	\$51.67	10-75-61800	SUPPLIES	\$0.00	(\$3,413.96)
	863338	11/06/19 PROPANE	11/06/19	\$12.21	\$12.21	10-75-61800	SUPPLIES	\$0.00	(\$3,413.96)
8927	31477	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	11/06/19	\$14.97	\$14.97	10-75-61800	SUPPLIES	\$0.00	(\$3,413.96)
9059	7057235372	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	11/06/19	\$63.66	\$63.66	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,554.46)
9925	20023688039	SHAW DIRECT SATELLITE, PO BOX 2530 STN M, CALGARY, AB, T2P 0C2	11/06/19	\$66.13	\$66.13	10-75-61800	SUPPLIES	\$0.00	(\$3,413.96)
10143	1040565	Black & McDonald Ltd, 328 Green Rd, Stoney Creek, ON, L8E 2B2	11/06/19	\$810.36	\$810.36	10-75-61820	MAINTENANCE	\$0.00	(\$12,405.89)
Total TROUT CREEK COMMUNITY CENTRE									
SPORTSPLEX									
8831	168557	MARK FORTH, 80 LINDQUIST LINE, POWASSAN, ON, P0H 1Z0	11/06/19	\$500.00	\$500.00	10-80-61550	TELEPHONE & FAX	\$0.00	(\$632.28)
8862	859102	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	11/06/19	\$77.51	\$77.51	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$5,877.70)
	860797	11/06/19 PROPANE REFILL	11/06/19	\$50.78	\$50.78	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$5,877.70)
8927	31836	POWASSAN HOME HARDWARE & AUTO PARTS, P.O. BOX 148, POWASSAN, ON, P0H 1Z0	11/06/19	\$67.14	\$67.14	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$22,346.53)
9107	NOV 7 2019	THE BEER STORE, ...	11/06/19	\$67.14	\$67.14	10-80-61982	SPORTSPLEX BAR	\$0.00	(\$17,046.34)
9653	18103	PURDON'S HEATING & ELECTRICAL INC, 466 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	11/06/19	\$148.90	\$148.90	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$34,775.73)
Total									
\$1,905.62									

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InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9758	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9		11/06/19	\$59.60	\$59.60	10-80-61555	OFFICE EXPENSES	\$0.00	(\$4,216.63)
845520060017196	11/06/19 OFFICE EXPENSES SATELLITE TV				\$59.60				

Total SPORTSPLEX

\$1,542.93

Total Bills To Pay:

\$163,949.29

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Vendor		Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9080	RECEIVER GENERAL - PAYROLL DEDUCTIONS, , , ,										
PR993			11/05/19	Payroll from 10/19/2019 to 11/1/2019	11/05/19	\$7,762.15	\$7,762.15	10-10-33200	A/P FIT	\$0.00	(\$11,092.61)
PR993			11/05/19	Payroll from 10/19/2019 to 11/1/2019	11/05/19	\$3,495.84	\$3,495.84	10-10-33210	A/P PIT	\$0.00	(\$5,102.47)
PR993			11/05/19	Payroll from 10/19/2019 to 11/1/2019	11/05/19	\$1,343.61	\$1,343.61	10-10-33220	A/P EI	\$0.00	(\$2,805.27)
PR993			11/05/19	Payroll from 10/19/2019 to 11/1/2019	11/05/19	\$3,314.28	\$3,314.28	10-10-33230	A/P CPP	\$0.00	(\$6,176.84)
						\$15,915.88					
						\$15,915.88					

Total Bills To Pay:

**Municipality of Powassan
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Vendor	Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
	10345	11/12/19	THE GOOD FOOD BOX, 1181 CASSELLS ST., NORTH BAY, ON, P1B 4B4	11/12/19	\$890.00	\$890.00	10-10-57042	250 CLARK-PROGRAM	\$0.00	(\$14,843.23)
			NOVEMBER 2019 THE GOOD FOOD BOXES NOVEMBER			\$890.00				
						\$890.00				

Total Bills To Pay:

\$890.00

\$890.00

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Invoice Number	Vendor	Description	Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3		11/14/19	\$2,125.88	\$2,125.88	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$132,920.79)
200210054174	111911/14/19 HYDRO @ 250 CLARK				\$2,570.89				
8835	MAUREEN LANG, , TROUT CREEK, ON, P0H 2L0		11/14/19	\$140.00	\$140.00	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$7,154.89)
NOV 8 2019	11/14/19 MILEAGE				\$140.00				
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0		11/14/19	\$6.98	\$6.98	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$9,863.46)
25429	11/14/19 CREAM FOR BUSINESS SYMPOSIUM				\$6.98				
8946	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY, ON, P1B 8G5		11/14/19	\$0.00	\$0.00	10-10-24500	A/R OTHER	\$0.00	(\$93,846.38)
136656	11/14/19 A/R OTHER MAPLE RIDGE RECYCLING				\$1,034.08				
9321	POWASSAN GIRL GUIDES, , , ,		11/14/19	\$500.00	\$500.00	10-10-61030	DONATIONS MADE	\$0.00	(\$7,085.40)
2019-362	11/14/19 DONATIONS				\$500.00				
9875	TROUT CREEK BOOSTER CLUB, , , ,		11/14/19	\$500.00	\$500.00	10-10-61030	DONATIONS MADE	\$0.00	(\$7,085.40)
2019-364	11/14/19 DONATION				\$500.00				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3		11/14/19	\$435.27	\$435.27	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$132,920.79)
11698	11/14/19 ANNUAL FIRE INSPECTIONS				\$711.86				
					\$7,161.68				
Total GENERAL GOVERNMENT									
FIRE DEPARTMENT									
8912	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0		11/14/19	\$103.96	\$103.96	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$51,730.19)
25419	11/14/19 LUNCH				\$103.96				
8954	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8		11/14/19	\$41.12	\$41.12	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$51,730.19)
55843574284357	11/14/19 TC FIRE HALL WATER HEATER RENTAL				\$41.12				
8982	SPECTRUM TELECOM GROUP LTD, 132 IMPERIAL ROAD, NORTH BAY, ON, P1A 4M5		11/14/19	\$305.28	\$305.28	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$51,730.19)
C1115641	11/14/19 RADIO AIR TIME				\$305.28				
9030	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8		11/14/19	\$81.40	\$81.40	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$51,730.19)
510444 1119	11/14/19 TCFD INTERNET				\$81.40				
9962	BENJAMIN MOUSSEAU, P.O. BOX 662, POWASSAN, ON, P0H1Z0		11/14/19	\$374.00	\$374.00	10-15-62060	FIRE PREVENTION	\$0.00	(\$1,905.29)
NOV 13 0019	11/14/19 MILEAGE FOR FIRE ORDERS				\$374.00				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3		11/14/19	\$136.35	\$136.35	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$5,044.56)
11701	11/14/19 ANNUAL FIRE INSPECTIONS				\$39.56	10-15-62030	FIRE DEPT.-TRUCKS	\$0.00	(\$19,660.35)
11798	11/14/19 REPLACEMENT LIGHTS				\$175.91				

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10201	11/14/19	NORTH BAY CENTRAL AMBULANCE COMMUNICATIONS CENTRE, C/O NBRHC, 50 COLLAGE DRIVE, NORTH BAY, ON, P1B 0A4	11/14/19	\$220.00	\$220.00	10-15-62000	FIRE DEPT. ANSWERING	\$0.00	(\$2,547.60)
2019-10		ANSWERING SERVICE		\$220.00	\$220.00				
Total FIRE DEPARTMENT									
PUBLIC WORKS									
8751	11/14/19	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN	11/04/19	\$915.84	\$915.84	10-20-63060	PUBLIC WORKS-	\$0.00	(\$48,038.67)
4338		VAC TRUCK RENTAL							
8799	11/14/19	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0	11/14/19	\$509.67	\$509.67	10-20-63060	PUBLIC WORKS-	\$0.00	(\$48,038.67)
16914	11/14/19	TRASH PUMP REPAIRS	11/14/19	\$227.15	\$227.15	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$22,274.92)
16926	11/14/19	COOLANT LEAK REPAIRED	11/14/19	\$153.02	\$153.02	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$2,536.10)
72837	11/14/19	MOWER BLADES AND REPAIRS	11/14/19						
8806	11/14/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	11/14/19	\$224.19	\$224.19	10-20-63505	2014 FREIGHTLINER-	\$0.00	(\$14,172.82)
532769	11/14/19	FUEL FOR 2014 FREIGHTLINER	11/14/19	\$224.19	\$224.19	10-20-63520	2011 FREIGHTLINER-	\$0.00	(\$10,969.14)
532769	11/14/19	FUEL FOR 2011 FREIGHTLINER	11/14/19	\$159.66	\$159.66	10-20-63540	2014 GMC -	\$0.00	(\$5,931.64)
532767	11/14/19	FUEL FOR 2014 CHEV FUEL	11/14/19	\$224.20	\$224.20	10-20-63560	2013 FREIGHTLINER	\$0.00	(\$22,274.92)
532769	11/14/19	FUEL FOR 2013 FREIGHTLINER	11/14/19	\$159.66	\$159.66	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$4,009.64)
532767	11/14/19	F150 FUEL	11/14/19	\$159.66	\$159.66	10-20-63600	2015 GMC-	\$0.00	(\$4,754.26)
532767	11/14/19	CHEV TRUCK FUEL	11/14/19	\$94.36	\$94.36	10-20-63620	710 BACKHOE-	\$0.00	(\$10,419.25)
532768	11/14/19	FUEL FOR 710 BACKHOE	11/14/19	\$283.09	\$283.09	10-20-63626	BACKHOE CAT420	\$0.00	(\$11,843.20)
532768	11/14/19	CAT420 FUEL	11/14/19	\$94.36	\$94.36	10-20-63640	96 BACKHOE-	\$0.00	(\$4,103.76)
532768	11/14/19	FUEL FOR 96 BACKHOE	11/14/19	\$471.83	\$471.83	10-20-63660	99 GRADER-	\$0.00	(\$27,745.21)
532768	11/14/19	FUEL FOR GRADER	11/14/19	\$53.22	\$53.22	10-20-63740	LAWN EQUIPMENT-	\$0.00	(\$2,536.10)
532767	11/14/19	LAWN EQUIPMENT-MAT/SUPPLIES	11/14/19						
8912	11/14/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	11/14/19	\$57.93	\$57.93	10-20-63060	PUBLIC WORKS-	\$0.00	(\$48,038.67)
24593		COFFEE AND CREAM							
9030	11/14/19	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	11/14/19	\$61.05	\$61.05	10-20-63060	PUBLIC WORKS-	\$0.00	(\$48,038.67)
510444	1119	PW INTERNET SERVICE							
9373	11/14/19	KROWN RUST CONTROL NORTH BAY, 514 GORMANVILLE RD, NORTH BAY, ON, P1B 4V5	11/14/19	\$291.84	\$291.84	10-20-63060	PUBLIC WORKS-	\$0.00	(\$48,038.67)
198-27025	11/14/19	SPRAY LUBE	11/14/19	\$137.38	\$137.38	10-20-63540	2014 GMC -	\$0.00	(\$5,931.64)
198-27369	11/14/19	UNDERCOATING	11/14/19	\$137.38	\$137.38	10-20-63580	2009 FORD 1/2 TON -	\$0.00	(\$4,009.64)
198-27375	11/14/19	UNDERCOATING	11/14/19	\$137.38	\$137.38	10-20-63600	2015 GMC-	\$0.00	(\$4,754.26)
198-27357	11/14/19	UNDERCOATING	11/14/19						
9622	11/14/19	POWASSAN AUTO SERVICE, 717 MAIN ST, POWASSAN, ON, P0H 1Z0	11/14/19	\$81.40	\$81.40	10-20-63600	2015 GMC-	\$0.00	(\$4,754.26)
19030		WHEEL ALIGNMENT							
9972	11/14/19	REALTERM ENERGY CORP., 2160 DE LA MONTANGNE, SUITE 600, MONTREAL, QC, H3G2T3	11/14/19	\$808.99	\$808.99	10-20-63000	STREET LIGHTING-	\$0.00	(\$36,393.15)
868368		REPLACEMENT STREET LIGHTS							
10052	11/14/19	ENGLOBE CORP, 1200 BOUL. ST-MARTIN OUEST, LAVAL, QC, H7S2E4	11/14/19	\$1,322.88	\$1,322.88	10-20-63860	CAPITAL-	\$0.00	(\$924,387.94)
900307472		SAMPLING							

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10280 191187	11/14/19	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON, L5S 1B1 11/14/19 PLOW BLADES	11/14/19	\$948.28	\$948.28	10-20-63420	WINTER CONTROL-	\$0.00	(\$83,994.69)
10352 1159	11/14/19	BWR POWER AND LIGHTING, 48 RIDDLE COURT, NORTH BAY, ON, P1B 8S6 11/14/19 STREET LIGHT REPAIRS	11/14/19	\$859.91	\$859.91	10-20-63000	STREET LIGHTING-	\$0.00	(\$36,393.15)
Total PUBLIC WORKS									
<u>ENVIRONMENT</u>									
8751 4354	11/14/19	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN , ON, P0H 1Z0 11/14/19 GARBAGE COMPACTING	11/14/19	\$2,442.24	\$2,442.24	10-25-64910	LANDFILL SITE-	\$0.00	(\$34,172.21)
8806 532769	11/14/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY , ON, P1B 8J1 11/14/19 FUEL FOR GARBAGE TRUCK	11/14/19	\$224.19	\$224.19	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$22,505.72)
8946 136656	11/14/19	R&D RECYCLING, 1926 Hwy 17 WEST, NORTH BAY , ON, P1B 8G5 11/14/19 MONTHLY RECYCLING CONTRACT	11/14/19	\$9,361.92	\$9,361.92	10-25-64940	RECYCLING PROGRAM	\$0.00	(\$69,513.31)
9074 306802D	11/14/19	BUMPER TO BUMPER - H.E. BROWN, PO BOX 538, 600 GORMANVILLE RD. UNIT 201, NORTH BAY, ON, P1B 8J3 11/14/19 TARP SPRING	11/14/19	\$64.11	\$64.11	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$22,505.72)
Total ENVIRONMENT									
<u>WATER</u>									
8792 200003755079	11/14/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO , ON, M5W 3L3 11/14/19 WATER PUMPHOUSE-MAT/SUPPLIES HYDRO	11/14/19	\$1,100.54	\$1,100.54	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$30,772.83)
8907 117490	11/14/19	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO , ON, M5E 1E5 11/14/19 WATER SERVICE	11/14/19	\$8,278.00	\$8,278.00	10-30-64720	WATER-OCWA	\$0.00	(\$97,425.64)
9030 510444	11/14/19	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8 11/14/19 WATER PUMPHOUSE-DSL	11/14/19	\$76.30	\$76.30	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$30,772.83)
Total WATER									
<u>SEWER</u>									
8907 117490	11/14/19	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO , ON, M5E 1E5 11/14/19 WWWT LAGOON	11/14/19	\$5,336.00	\$5,336.00	10-40-64120	SEWERS-OCWA	\$0.00	(\$53,360.00)
Total SEWER									

**Municipality of Powassan
A/P Preliminary Cheque Run**

(Council Approval Report)

Approved Amt Account Number Account Description Budgeted \$ YTD Balance

RECREATION

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	\$36.00	10-55-67110	POOL-MATERIAL &	\$0.00	(\$22,989.94)
200087941884	11/19 11/14/19 POOL-MATERIAL & SUPPLIES HYDRO	\$36.00				

Total RECREATION

\$36.00

HISTORICAL & CULTURE

8792	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	\$480.64	10-65-67680	POWASSAN LEGION	\$0.00	(\$29,069.42)
200204347544	11/19 11/14/19 POWASSAN LEGION EXPENSE	\$480.64				
10035	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	\$120.59	10-65-66030	TROUT CREEK SENIOR	\$0.00	(\$1,761.02)
11702	11/19 11/14/19 ANNUAL INSPECTION	\$120.59				

Total HISTORICAL & CULTURE

\$601.23

TROUT CREEK COMMUNITY CENTRE

8862	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	\$50.78	10-75-61800	SUPPLIES	\$0.00	(\$3,660.50)
864401	11/14/19 PROPANE	\$50.78				
9030	VIANET INTERNET SOLUTIONS, 128 LARCH STREET, SUDBURY, ON, P3E 5J8	\$59.99	10-75-61550	TELEPHONE & FAX	\$0.00	(\$1,618.12)
510444	1119 11/14/19 TCCC INTERNET	\$59.99				

9107 THE BEER STORE, ...
nov 14 2019 tccc 11/14/19 TCCC BAR

\$382.30 10-75-61865 TCCC BAR EXPENSES

10035 TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3
11700 11/14/19 ANNUAL FIRE INSPECTIONS

\$827.49 10-75-61820 MAINTENANCE
\$827.49

10303 BRAD ROWLAND, ...
TRAINING 11/14/19 TRAINING

\$92.80 10-75-61820 MAINTENANCE
\$92.80

Total TROUT CREEK COMMUNITY CENTRE

\$1,413.36

SPORTSPLEX

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8792 200097443945	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	11/14/19	HYDRO	11/14/19	\$242.69	\$242.69	10-80-61610	HYDRO	\$0.00	(\$70,677.56)
8862 864400	MOORE PROPANE LIMITED, 56 GIBSON ST, NORTH BAY, ON, P1B 8Z4	11/14/19	PROPANE REFILL	11/14/19	\$76.17	\$242.69	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$6,005.99)
8882 192876	NGM NORTHLAND GLASS AND METAL LTD., 1335 FRANKLIN STREET, NORTH BAY, ON, P1B 2M4	11/14/19	DOOR CLOSER REPAIRS	11/14/19	\$396.86	\$76.17	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$34,924.63)
8954 56130364313036	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	11/14/19	BUILDING SUPPLIES	11/14/19	\$47.90	\$396.86	10-80-61960	BUILDING REPAIRS &	\$0.00	(\$9,355.38)
9800 10607	BAY ELEVATOR, 161 FERRIS DRIVE, NORTH BAY, ON, P1A4K2	11/14/19	LIFT INSPECTIONS	11/14/19	\$1,800.00	\$47.90	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$34,924.63)
10035 11699	TRANS CANADA SAFETY BY STAR LIFE, 1492 MAIN STREET W, 4A, NORTH BAY, ON, P1B2X3	11/14/19	ANNUAL FIRE INSPECTIONS	11/14/19	\$678.40	\$1,800.00	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$34,924.63)
Total SPORTSPLEX										
CEMETERIES										
8751 4352	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN, ON, P0H 1Z0	11/14/19	STONE DUST	11/14/19	\$162.82	\$162.82	10-85-65130	CEMETERY-	\$0.00	(\$928.87)
Total CEMETERIES										
Total Bills To Pay:									\$49,600.60	

December 2019

December 2019							January 2020						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	8	9	10	11	12	13	14
15	16	17	18	19	20	21	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28	29	30	31	
29	30	31											

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Dec 1	2	3 7:00 Council meeting	4	5	6	7
8	9	10	11	12	13	14
15	16 PSB Meeting (6pm-Birchroom)	17 7:00 Council meeting	18	19	20	21
22	23	24	25 Christmas Day	26 Boxing Day	27	28
29	30	31	Jan 1, 20	2	3	4